

MINUTES OF BOARD OF TRUSTEES, JACKSON TOWNSHIP, FRANKLIN COUNTY

August 18, 2009

OPENING

The Board of Trustees of Jackson Township, Franklin County, Ohio, met in regular session on Tuesday, August 18, 2009, at the Jackson Township Administration Building, 3756 Hoover Road, Grove City, Ohio. Mr. Burris, Chairman, opened the meeting at 7:00 p.m. and invited those present to recite the Pledge of Allegiance. Mr. Burris gave the opening prayer.

ROLL CALL

David Burris	Present
William Lotz	Present
Stephen Bowshier	Present
William Forrester	Present

RESOLUTION 2009-86

Mr. Burris moved to delete the reading and to approve the minutes for the July 21, 2009 regular meeting. Mr. Lotz seconded the motion. VOTE: all yes.

RESOLUTION 2009-87

Mr. Burris moved to accept the following reports as prepared and presented to the Board by Mr. Forrester: Fund Status, Expenditure Account Status, Warrant Register, Bank Reconciliation, and Memos of Expenditure. Mr. Bowshier seconded the motion. VOTE: all yes.

RESOLUTION 2009-88

Mr. Burris moved to pay payroll, pay all bills and approve purchase orders. Mr. Lotz seconded the motion. VOTE: all yes.

PRESENTATION

Mr. Ryan of EMH&T presented information on the Phase 2 White Road OPWC Improvement project. Mr. Phil Honsey, Administrator, City of Grove City, was also present. Purpose of presentation was to give a brief overview of the OPWC Improvement Project to be submitted for consideration under Issue 2 for Round 24. This project is building on the improvements of Phase 1 White Road and carrying these improvements to the east to the three lane Buckeye Parkway intersection. Road is currently 18' wide pavement with an open ditch drainage. This project involves two bridges and a culvert. Both bridges were built before 1950. The surface of the roadway has deteriorated. The increased traffic load is one of the biggest things that justifies this project. With a lot of the development at Parkway Center area on the north and the Pinnacle Club and

residential area to the south, there is an increased amount of through traffic on White Road that was not there in the past. They are proposing to do a 36 foot wide pavement section with curb and gutter drainage and a fully enclosed storm sewer. There will be a center turn lane. There are a lot of residential driveways, and entering the center turn lane will help those residents making left-hand turns getting in and out of their driveways, especially during morning and evening rush hour. It will also help with emergency vehicles. At present there is not a good berm to enable people to get out of the way. The 36 foot wide pavement will definitely facilitate the flow of traffic through that corridor. ODOT will do some improvement to some of the overpass bridges; the piers will not allow for 36 wide pavement under the bridges, so they will taper that down to 22-25 foot pavement and then flair it out again on the other side. They will also consider extending some sidewalks where it makes sense. A lot of this is in conceptual phases right now. Applications are due on September 8 to OPWC. Funding decisions may be made in December, and the funding becomes available next July 2010. Mr. Lotz asked whether there will be no curbs on south side of road. They are not shown on that particular drawing; however, there will be curbs. On the north side Mr. Lotz would like to see more room between the curb and the bike path and if necessary cut the bike path down to six feet to get another two feet between the curb and the path. Mr. Burris asked what we have to do to get this application moving. EMH&T representative stated that the Township is the applicant and must pass a resolution to submit the project. Mr. Honsey stated that the City is not going to submit the Phase 2 application for the Stringtown Road project this year. (amended 9-15-2009)

NEW BUSINESS

RESOLUTION 2009-89

Mr. Burris read Resolution 2009-89 and moved to approve supplemental transfer of funds. Mr. Bowshier seconded the motion. VOTE: all yes.

RESOLUTION 2009-90

Mr. Burris read Resolution 2009-90 and moved to enter nuisance abatement costs on tax duplicate. Mr. Lotz seconded the motion. VOTE: all yes.

RESOLUTION 2009-91

Mr. Burris read Resolution 2009-91 and moved to declare surplus items for sale. Mr. Lotz seconded the motion. VOTE: all yes.

RESOLUTION 2009-92

Mr. Burris read Resolution 2009-92 and moved to declare surplus items for internet auction. Mr. Bowshier seconded the motion. VOTE: all yes.

RESOLUTION 2009-93

Mr. Burris read Resolution 2009-93 and moved to authorize the Fiscal Officer to seek OPWC financial assistance. Mr. Bowshier seconded the motion. VOTE: all yes.

RESOLUTION 2009-94

Mr. Burris read Resolution 2009-94 and moved to authorize the dispatching agreement with the City of Grove City. Mr. Lotz seconded the motion. VOTE: all yes.

DEPARTMENT REPORTS

ZONING & ADMINISTRATION

Mr. Lilly presented the Board with a report in caucus and a written report. Mr. Lilly directed the Board's attention to the financial comparisons between same time last year and this year and pointed out an approximately one million dollar reduction in expenditures. He also noted that EMS revenue is up 33% compared to last year.

FIRE DEPARTMENT

Chief Sheets presented the Board with a report in Caucus and a written report.

ANNOUNCEMENTS

Mr. Burris announced the next regular meeting of the Jackson Township Board of Trustees will be on Tuesday, September 1, 2009, at 1:30 p.m. The meeting will be held in the Jackson Township Administration Building at 3756 Hoover Road. Caucus will begin at 12:45 p.m.

RESOLUTION 2009-95

Mr. Burris moved to adjourn the meeting. Mr. Bowshier seconded the motion. VOTE: all yes.

Meeting was adjourned at 7:35 p.m.

ATTEST:



William Forrester, Fiscal Officer



David Burris, Chairman

JACKSON TOWNSHIP

AUGUST 18, 2009

RESOLUTION 2009-89

RESOLUTION FOR LINE ITEM TRANSFER SUPPLEMENTAL APPROPRIATION OF FUNDS

(Transfer Resolution #4 in 2009)

WHEREAS, in accordance with State Auditor guidelines to provide for current and on-going expenses the following Supplemental Appropriations are required:

Available Unencumbered Funds From	Transfer To Line Item for	Amount	Purpose
2111-220-599-0002 Unencumbered Reserves	2111-220-314-0000 (D)	\$6,117.59	Tax Collection Fees –Auditor, State of Ohio

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees hereby authorizes and directs the Township Fiscal Officer to adjust the Township Appropriations as listed above.

I So Move David Burris

Seconded Stephen Bowshier

VOTE

YES

NO

David Burris David Burris

William Lotz William F. Lotz

Stephen Bowshier Stephen Bowshier

JACKSON TOWNSHIP

AUGUST 18, 2009

RESOLUTION 2009-90

RESOLUTION TO ENTER NUISANCE ABATEMENT COSTS ON TAX DUPLICATE

Assessment Resolution #4

WHEREAS, it is the responsibility and authority of the Jackson Township Board of Trustees under ORC 505.87 to provide for the abatement, control, or removal of vegetation, garbage, refuse and other debris from land in the Township if such constitutes a public nuisance; and

WHEREAS, the vacant properties listed below had Notices visibly posted, and owners and lien-holders were provided written notice of nuisance conditions on their property and failed to correct such nuisances within the seven (7) days allowed by law; and

WHEREAS, such costs represent the true and accurate costs billed to the Township for services employed to abate the nuisance plus any administrative costs; now

THEREFORE BE IT RESOLVED, that under the authority of ORC 505.87 the Township Board of Trustees, having provided for the nuisance abatement, does hereby direct the County Auditor to cause the amounts shown below to be entered upon the tax duplicate, to be a lien on such lands from and after the date of entry, and to be collected as other taxes and returned to the General Fund of Jackson Township:

Address	Property Owner	Tax Parcel	Amount
1020 White Road	Leslie Stewart	160-002834	\$250.00
2355 Lois Drive	Michael Linton	160-000526	\$125.00
2236 Sonora Drive	Robert Huddle	160-000427	\$125.00
2385 Chateau Street	Christopher Cline	160-000558	\$150.00
4233 Unroe Drive	Rachael Epling	160-002411	\$150.00
Total Assessments			\$800.00

I So Move

Seconded

VOTE

YES

NO

David Burris

William Lotz

Stephen Bowshier

JACKSON TOWNSHIP

August 18, 2009

RESOLUTION 2009-91

RESOLUTION TO DECLARE SURPLUS ITEMS FOR SALE

WHEREAS, in accordance with Ohio Revised Code section 505.101 the Jackson Township Board of Trustees determines that it is necessary to dispose of surplus equipment with a total estimated value of more than \$2,500 dollars; and

WHEREAS, the Board of Trustees has authority to sell such items to another political subdivision of the state or by public auction; now

THEREFORE BE IT RESOLVED, that the Board of Trustees hereby declares to sell to the Columbus Public Schools the following vehicle:

1997 International 4700 Low-Pro Dump Truck for \$15,000

**Note: in the event that such vehicle sale shall not be completed in a timely manner, the vehicle shall be listed for sale by internet auction in accordance with Resolution #2009-43 and ORC 505.10(D).*

I So Move

David Burris

Seconded

William F. Lotz

VOTE

YES

NO

David Burris

David Burris

William Lotz

William F. Lotz

Stephen Bowshier

Stephen Bowshier

JACKSON TOWNSHIP

August 18, 2009

RESOLUTION 2009-92

RESOLUTION TO DECLARE SURPLUS ITEMS FOR INTERNET AUCTION

WHEREAS, in accordance with Ohio Revised Code section 505.10(A)(2) the Jackson Township Board of Trustees determines that it is necessary to dispose of surplus equipment with a total estimated value of less than \$2,500 dollars and may therefore sell or donate the equipment at the discretion of the Board; and

WHEREAS, the Board of Trustees hereby determines that the following items are determined obsolete and no longer fit for duty:

<u>Vehicle Description</u>	<u>Minimum Value</u>
1992 Chevrolet Lumina sedan	\$500
1995 Chevrolet Corsica sedan	\$300
1997 Gledhill 10' plow blade with hitch	\$n/a
1988 Gledhill 10' plow blade	\$n/a
Star-Trac Treadmill, broken	\$n/a
Cannon Copy Machine	\$n/a

NOW THEREFORE BE IT RESOLVED, that in accordance with Resolution #2009-43, the Board of Trustees authorizes and directs the Township Administrator to coordinate the auction sale of such vehicles for internet auction through GovDeals.com with the reserves as listed and to otherwise provide public notice as necessary.

I So Move

David Burris

Seconded

JB Bowshier

VOTE

YES

NO

David Burris

David Burris

William Lotz

William F. Lotz

Stephen Bowshier

JB Bowshier

RESOLUTION 2009-93

TO AUTHORIZE THE FISCAL OFFICER TO SEEK FINANCIAL ASSISTANCE
Authorizing the Jackson Township Fiscal Officer to seek financial assistance from the OPWC for
funding of various capital infrastructure improvement projects

WHEREAS, pursuant to Article VIII, Section 2K of the Ohio Constitution, the state of Ohio is authorized to issue bonds and other obligations of the state for the purpose of financing public infrastructure capital improvements of political subdivisions as designated by law; and

WHEREAS, pursuant to Section 164.06 of the Ohio Revised Code, the District Three Public Works Integrating Committee has been created to accept, evaluate and recommend applications for state financing of capital infrastructure improvement projects of political subdivisions in Franklin County; and

WHEREAS, pursuant to Section 164.05 of the Ohio Revised Code, the Ohio Public Works Commission has been created to accept and approve applications for state financing of capital infrastructure improvement projects of political subdivisions in Franklin County; and

WHEREAS, Jackson Township has conducted a capital inventory and needs assessment and has determined that it is necessary to submit applications for financial assistance for capital infrastructure improvement projects.

NOW, THEREFORE, BE IT RESOLVED by the Jackson Township Board of Trustees, the State of Ohio and Franklin County that:

Section 1. The Township Fiscal Officer is hereby authorized to apply to the District Three Public Works Integrating Committee and the Ohio Public Works Commission for financial assistance for the following capital infrastructure improvement project: **White Road Improvements (Phase 2).**

Section 2. The Township Fiscal Officer is further authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance in conjunction with the recommendations of the Franklin County Engineer in accordance with all authority granted to and limitations upon by the Township Administrator.

Section 3. This resolution is for the preservation of public health, safety and welfare and shall be in full force and effect immediately upon passage by a majority of the Jackson Township Board of Trustees.

VOTE: David Burris - ☒ Yes No William Lotz - ☒ Yes No Stephen Bowshier - ☒ Yes No

PASSED: August 18, 2009 (Date)



David Burris, Chairman
Jackson Township Trustees



William Forrester, Township Fiscal Officer

AGREEMENT

Agreement to provide communication services ("Agreement") for the Jackson Township ("Township") Fire Department by the City of Grove City ("City") is made and entered into on this the 19th day of August, 2009, by and between the City, an Ohio Municipal Corporation, and the Township, an Ohio Political Subdivision.

WHEREAS, the Township desires to contract for communication services for the Township Fire Department; and

WHEREAS, the City and Township are contiguous; and

WHEREAS, the City is able to furnish to the Township such communication services and it is in the best interests of the City to do so; and

NOW, THEREFORE, made and entered into this the 19th day of August 2009, by and between the Township and the City witnesseth.

I. The City shall furnish to the Township the facilities, personnel and equipment for the purpose of providing communication services ("Communication Services") to the Township Fire Department. Communication Services shall include, but not be limited to:

- 1) Providing the Township access to the City's computer aided dispatch ("CAD") network for the purpose of accessing CAD call reports. This access shall be available at all Township stations; and
- 2) Providing the Township a CAD printout to each Township station for each call for service received by the City by request; and
- 3) Representing the Township at all Franklin County E9-1-1 PSAP Manager meetings; and
- 4) Maintaining the E9-1-1 master street address guide for all areas located in the Township; and
- 5) Performing other services as may from time to time be mutually agreed by the parties.

II. Additionally, the parties agree as follows:

- (1) The City shall provide the equipment and personnel necessary to provide twenty-four (24) hour a day and seven (7) day a week Communication Services for the Township Fire Department; and
- (2) The City shall receive all calls and communicate the message or internal requests to the Township Fire Department in accordance with generally acceptable procedures for dispatching; and

- (3) The City shall maintain a written and/or electronic log of all communications referred to in Section II(2) above. The Township shall have electronic access to these communication logs; and
- (4) Dispatching shall be performed only by qualified individuals hired by the City; and
- (5) The City shall endeavor to schedule a minimum of two (2) dispatchers at all times. Both parties recognize that the City is under no obligation to assign either dispatcher to exclusively perform dispatch duties under this Agreement and that there is no penalty upon the City for failing to meet this recommended staffing minimum; and
- (6) The City will continue its policy of handling radio calls in priority order without regard to whether the call is related to police, fire or emergency medical activity; and
- (7) The Township, at its sole expense, shall assume all responsibility for the Township mobile radio equipment and shall pay any expenses, fees or other charges required to render it compatible so that the Township 800 mhz equipment will properly interface with the City dispatch center and the Township shall provide notification to the City of any programming or equipment changes made or updates to programming or equipment; and the Township agrees that the programming and template for their 800 mhz radios shall be consistent in their compatibility with the City and the Township agrees that it shall not share the "system key" for programming its 800 mhz radios with any other agency without the City's written permission; and
- (8) If any addition of mobile data computers by the Township results in an increase in software costs for the City's dispatch center, the Township agrees to reimburse the City for those costs; and
- (9) The City, at its expense, shall maintain the central dispatch computer and other City equipment; and
- (10) The Township may have access to the City's system for the purpose making changes to the run assignments; and
- (11) Dispatchers shall be certified, receive updated training and shall maintain all certifications; and

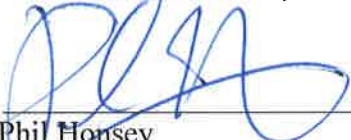
III. The Township is solely responsible for providing fire and other emergency services for the residents, public officials, business entities and other individuals in the Township. The Township, at its sole discretion, is responsible for determining the proper allocation of the equipment, personnel and all other resources for providing fire and other emergency services.

- IV. The City shall have sole discretion and oversight in determining the appropriate allocation of equipment, personnel and all other resources for providing Communication Services under this Agreement.
- V. As consideration for the aforementioned services to be provided by the City to the Township pursuant to this Agreement, the Township shall pay the City as follows:
- 1) For the calendar years, 2009, 2010, and 2011, the Township shall pay to the City, \$150,000 annually for such dispatching and radio services;
 - 2) Beginning January 1, 2012 and continuing through December 31, 2013, the township shall pay to the City, \$159,000 annually for such dispatching and radio services;
 - 3) Township payments to the City shall be made quarterly.
- VI. This Agreement shall be for a period of five (5) years commencing on January 1, 2009 and ending on December 31, 2013 unless otherwise terminated earlier, as provided for herein. The City and Township may terminate this Agreement, without penalty or obligation, at the expiration of its original term or any extension thereof.
- VII. During the original term of this Agreement and any extensions permitted hereunder, the Parties agree that they will meet and discuss the development and/or possible cost sharing of any new communications and/or technological improvements that would be beneficial to both Parties.
- VIII. This Agreement may be renewed or extended for an additional three year period upon mutual agreement of the parties, pursuant to the following process:
- 1) If Township seeks an extension of the term of this Agreement it shall submit, in writing, a request to the City to extend this Agreement at least one hundred and eighty (180) days prior to the expiration of original term and/or any previously approved extension.
 - 2) The City shall be required to approve or disapprove, in writing, any request for an extension within ninety (90) days of receipt.
- IX. If this Agreement is extended for an additional three (3) year term pursuant to Section VIII hereunder, the City and Township shall mutually agree upon an updated payment amount.
- X. Either party, at its sole discretion, shall have the right upon one hundred eighty (180) days written notice to terminate this Agreement without penalty.

- XI. In the event of a breach of any provision of this Agreement, either party may terminate this Agreement, if following written notice to the breaching party, said breaching party fails to immediately attempt to remedy such material breach.
- XII. It is understood and agreed that this Agreement may not be changed, modified, or altered except by an instrument, in writing, signed by both parties and executed in accordance with the laws of the State of Ohio.
- XIII. Any controversy or claim, whether based upon contract, statute, tort, fraud, misrepresentation or other legal theory, related directly or indirectly to the Agreement, whether between the parties, or of any of the parties employees, agents, or volunteers will be resolved under the laws of the State of Ohio, in an appropriate court in Franklin County, Ohio.

IN WITNESS WHEREOF, the City of Grove City and Jackson Township have set their hands by their authorized representatives the day and year first written above.

CITY OF GROVE CITY, OHIO

By: 
Phil Honsey
City Administrator

JACKSON TOWNSHIP, OHIO

By: 
Michael Lilly
Township Administrator

Approved as to form:

By: 
Stephen J. Smith, Law Director

By: 

JACKSON TOWNSHIP

August 18, 2009

RESOLUTION 2009-94

RESOLUTION TO AUTHORIZE DISPATCHING AGREEMENT WITH CITY OF GROVE CITY

WHEREAS, since 1986, Jackson Township has contracted with the City of Grove City for Emergency Dispatching Services and determines to continue such arrangements; now

THEREFORE BE IT RESOLVED, that the Board of Trustees having determined that the Dispatching Agreement is in the best interest of the citizens of the community and is necessary for the public safety does hereby authorize and direct the Township Administrator to execute the Dispatching Agreement with the City of Grove City.

I So Move David Burris

Seconded William F. Lotz

VOTE

YES

NO

David Burris

David Burris

William Lotz

William F. Lotz

Stephen Bowshier

Stephen Bowshier

ORDINANCE C-66-09

AN ORDINANCE TO AUTHORIZE THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH JACKSON TOWNSHIP FOR DISPATCHING AND COMMUNICATION SERVICES

WHEREAS, the City of Grove City has provided dispatching and communication services for Jackson Township and the Jackson Township Fire Department since 1986; and

WHEREAS, the City and the Township desire to enter into a written agreement to provide these services for the years 2009-2013; and

WHEREAS, on August 18, 2009, the Township approved this Agreement by Resolution 2009-94; and

WHEREAS, the City is able to furnish to the Township dispatch and communication services and it is in the best interests of the City to do so.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF GROVE CITY, STATE OF OHIO, THAT:

SECTION 1. The City Administrator is hereby authorized to execute the Dispatching and Communication services agreement attached hereto and made a part of hereof.

SECTION 2. This ordinance shall take effect and be in force at the earliest opportunity allowed by law.

Passed: 9-21-09

Effective: 10-21-09


Attest:

I certify that this
Ordinance is correct as to form.


Ted A. Berry, President of Council


Richard L. Stage, Mayor


Tami K. Kelly, MMC, Clerk of Council


Stephen J. Smith, Director of Law

- **Comprehensive Plan Update** –Steering Committee next meeting is Monday, August 24th at 7pm at the Township Hall. Purpose is to review the various chapters and organization of the plan document, begin process of designing future land use map.
- **White & McDowell Intersection**
Construction progress is 2-3 days off schedule. Remaining this week are:
 - Wed. concrete curbs formed
 - Thur-Fri – final grading
 - Mon – new asphalt
 - Tues. – striping and punchout
 - WED 26th - OPEN to TRAFFICThe remainder of the project will be done under traffic conditions.
Ribbon cutting planned for early September, probably following the Labor Day Holiday.
- **LifeLock Renewals** Process underway for renewal, rate remains unchanged for next year's renewal. Employees already on LifeLock will have automatic renewal unless otherwise directed.
- **New Dump Truck** New International truck is at Ace pending modifications, mounting of plow, tarp and sideboards. Heated mirrors have already been upgraded from factory.
- **2009 Road Work** Received final bid prices from FCEO, total is \$203,000 which is 32% below the original engineers estimate of \$269,000. Resurfacing includes Casa, Ventura, and the Robin Estates and Holton Estates subdivisions, nearly 14,000 sqyds of pavement milling and 4,000 tons of new asphalt. FCEO award for county-wide resurfacing is Shelly & Sands company. **Schedule = mid-September.**
- **Olen mine** Have complete approximately 35 water well surveys for residents.
- **Jones Quarry** A July meeting in Columbus was conducted to discuss the JEDD concept, whereby the tax revenues would go to Columbus, but the land would remain in Jackson Township.
- **EMS Billing** Net receipts average \$125,000/month, but there are vast fluctuations; for example: June receipts were \$226,000.
- **Tattoo Policy** Fire Dept. reviewing internal policies on tattoos, earrings, etc. modeled on similar policies in effect in the armed forces.
- **White Road Phase 2** –Options for LOCAL MATCHING funds to be discussed. Project increased to approx. \$5.4M from last year's application due to bridge costs, ROW acquisition, sidewalks and misc. unit costs.
- **Black Cabin – SW Historical Society** Need to provide SWHS with a response on assistance, funding and/or in-kind assistance with our crews to help move the log cabin.
- **Columbus Monthly – GC Edition** Special program to run in November, and need to know if we will have a JT section, comments, ad space, etc.see example.

- **Hydrants** Crews are down to 1 hydrant remaining for excavation and replacement....that is a total of 11 hydrants removed from the OOS listing and major repairs.
- **Mosquito Spraying** Reports of west nile in the county have been reported (approx. 7 locations), although none in our area. Our crews are spraying twice weekly, weather permitting.
- **Fall Newsletter production** Tentative schedule is an early October timeframe, gathering input items now for publication, including Lt. Dolby certification, FF of the Year, 3 new LT's = 4th EMS Medic, car seat fitting clinics, YTD statistics and comparisons, Fall CleanUp Day / Hazardous Wastes.
- **LifeClinic BP Monitors – Township Hall** Received a quote that an automatic blood pressure monitoring station could be placed in the township hall under a lease arrangement for \$125/mth for 1-year lease or \$89/mth for a 3 year lease.
- **FirmGreen Phase 2 – Columbia Gas** Received a site plan illustrating proposed expansion of the FirmGreen site for refining methane and pumping that into the Columbia Gas lines. Project under review by JTFD, and the pending issue is the accessibility of fire hydrants to the site....this is a SWACO / City of Columbus issue about allowing more hydrants into an area that expands from the original concept of the landfill. Would require a zoning approval for the site plan from JT, but fire hydrants in the area are the major concern at this time.
- **Insurance Review** Met with Steve Miller to review updates to our property & equipment schedules, renewal date with OTARMA is November 1.
- **SWACO – force main sewer line** SWACO considering doing on-site treatment and would abandon the existing sewer main. Recommend SWACO contact the new FC Sanitary Engineer to see if that system would allow residents along the SR665 corridor to connect.

JACKSON TOWNSHIP FIRE DEPARTMENT

P.O. Box 517 ♦ 3650 Hoover Road ♦ Grove City, OH 43123 ♦ Phone: 614-875-5588 ♦ Fax: 614-875-2691
Website: www.jacksontwp.org/fire ♦ E-Mail: fire.admin@jacksontwp.org

To: Jackson Township Board of Trustees
From: Chief Gilbert Sheets and Chief Dawson
Date: August 18, 2009
Re: Report of Fire Department Activities

- We had fire 114 responses and 507 EMS responses in the last 2 weeks. Add next week
- Lt. Dolby passed the Commercial Building examination on July 31, 2009. Lt. Dolby is the second one to pass the exam and get their certification.
- I have the sign Memorandum of Understanding for a trailer we will receive from COTS. The trailer was put together through a grant from the Ohio Department of Health. This trailer has cots, blankets and other item to evacuate people in a disaster. It will be located at Station 203.
- I want to thank Bob and the Jackson Township Road crew for their hard work on hydrants. As of 8-10-2009 we have only 11 that need worked on.
- MED3000 report.
- Indol Moore, Greg Rudduck, Brian Wess, Dan Miller and Jenny Thomas have completed the Child Car Seat installation training and have received their certification. We do not install the car seats, we assist the parents with the installation and we teach them. The parent will install the car seat, so the responsibility rests on the car seat owner not us.
- I am working on a couple of SOG's, grooming and Emergency Driving.

Ver.13.2

C H A R G E
JACKSON TOWNSHIP, FRANKLIN COUNTY

Charge Number 171-2009
08/26/2009

OFFICE OF
JACKSON TOWNSHIP, FRANKLIN COUNTY, GROVE CITY, OH

Payee HEARTLAND BANK
 850 NORTH HAMILTON ROAD
 GAHANNA OH 46230

Purpose

Charge Amount	\$4,262.58			
Quantity	Units	Description	Unit Price	Item Total
1.00		Sept 01,2009 City Income Tax	\$4,262.580	\$4,262.58

\$4,262.58

Charge Distribution				
1000-110-131-0000	\$60.53	DIRECT	2111-220-190-0000	\$4,040.62 DIRECT
1000-110-290-0000	\$7.46	DIRECT	1000-110-290-0000	\$6.98 DIRECT
1000-110-190-0000	\$39.54	DIRECT	2031-330-190-0000	\$107.45 DIRECT

I HEREBY CERTIFY THAT MONEY TO PAY
THE ABOVE BILLS IS IN THE TREASURY OR IS
LEVIED AND IN PROCESS OF COLLECTION AND
UNAPPROPRIATED TO OTHER PURPOSES.

William R. Fitter

Ver.13.2

C H A R G E
JACKSON TOWNSHIP, FRANKLIN COUNTY

Charge Number 172-2009
08/26/2009

OFFICE OF
JACKSON TOWNSHIP, FRANKLIN COUNTY, GROVE CITY, OH

Payee HEARTLAND BANK
850 NORTH HAMILTON ROAD
GAHANNA OH 46230

Purpose

Charge Amount	\$21,844.11			
Quantity	Units	Description	Unit Price	Item Total
1.00		Sept 01,2009 Federal Income Tax	\$21,844.110	\$21,844.11

\$21,844.11

Charge Distribution					
1000-110-131-0000	\$234.01	DIRECT	2111-220-190-0000	\$21,042.23	DIRECT
1000-110-190-0000	\$72.19	DIRECT	2031-330-190-0000	\$495.68	DIRECT

I HEREBY CERTIFY THAT MONEY TO PAY
THE ABOVE BILLS IS IN THE TREASURY OR IS
LEVIED AND IN PROCESS OF COLLECTION AND
UNAPPROPRIATED TO OTHER PURPOSES.



Ver.13.2

C H A R G E
JACKSON TOWNSHIP, FRANKLIN COUNTY

Charge Number 173-2009
08/26/2009

OFFICE OF
JACKSON TOWNSHIP, FRANKLIN COUNTY, GROVE CITY, OH

Payee HEARTLAND BANK
850 NORTH HAMILTON ROAD
GAHANNA OH 46230

Purpose

Charge Amount	\$161,500.61			
Quantity	Units	Description	Unit Price	Item Total
1.00		Sept 01,2009 Net Salaries	\$161,500.610	\$161,500.61

\$161,500.61

Charge Distribution					
1000-110-131-0000	\$1,995.00	DIRECT	2111-220-190-0000	\$151,257.59	DIRECT
1000-110-290-0000	\$357.13	DIRECT	1000-110-290-0000	\$333.49	DIRECT
1000-110-190-0000	\$1,568.19	DIRECT	2031-330-190-0000	\$5,989.21	DIRECT

I HEREBY CERTIFY THAT MONEY TO PAY
THE ABOVE BILLS IS IN THE TREASURY OR IS
LEVIED AND IN PROCESS OF COLLECTION AND
UNAPPROPRIATED TO OTHER PURPOSES.



Ver. 13.2

C H A R G E
JACKSON TOWNSHIP, FRANKLIN COUNTY

Charge Number 174-2009
08/26/2009

OFFICE OF
JACKSON TOWNSHIP, FRANKLIN COUNTY, GROVE CITY, OH

Payee HEARTLAND BANK
 850 NORTH HAMILTON ROAD
 GAHANNA OH 46230

Purpose

Charge Amount		\$293.00		
Quantity	Units	Description	Unit Price	Item Total
1.00		Sept 01,2009 School District Tax	\$293.000	\$293.00

\$293.00

Charge Distribution				
2111-220-190-0000	\$289.03	DIRECT	1000-110-190-0000	\$3.97 DIRECT

I HEREBY CERTIFY THAT MONEY TO PAY
THE ABOVE BILLS IS IN THE TREASURY OR IS
LEVIED AND IN PROCESS OF COLLECTION AND
UNAPPROPRIATED TO OTHER PURPOSES.



OFFICE OF
JACKSON TOWNSHIP, FRANKLIN COUNTY, GROVE CITY, OH

Payee HEARTLAND BANK
 850 NORTH HAMILTON ROAD
 GAHANNA OH 46230

Purpose

Charge Amount		\$6,798.90		
Quantity	Units	Description	Unit Price	Item Total
1.00		Sept 01,2009 State Income Tax	\$6,798.900	\$6,798.90

\$6,798.90

Charge Distribution				
1000-110-131-0000	\$82.32	DIRECT	2111-220-190-0000	\$6,502.54 DIRECT
1000-110-290-0000	\$3.22	DIRECT	1000-110-290-0000	\$3.22 DIRECT
1000-110-190-0000	\$38.54	DIRECT	2031-330-190-0000	\$169.06 DIRECT

I HEREBY CERTIFY THAT MONEY TO PAY
THE ABOVE BILLS IS IN THE TREASURY OR IS
LEVIED AND IN PROCESS OF COLLECTION AND
UNAPPROPRIATED TO OTHER PURPOSES.

Willie R. Fott

OFFICE OF
JACKSON TOWNSHIP, FRANKLIN COUNTY, GROVE CITY, OHPayee HEARTLAND BANK
850 NORTH HAMILTON ROAD
GAHANNA OH 46230

Purpose

Charge Amount				
Quantity	Units	Description	Unit Price	Item Total
1.00		Sept 01, 2009 SS and Medicare	\$5,928.620	\$5,928.62

\$5,928.62

Charge Distribution

1000-110-131-0000	\$43.88	DIRECT	1000-110-213-0000	\$193.65	DIRECT
2111-220-190-0000	\$2,770.66	DIRECT	2111-220-213-0000	\$2,770.66	DIRECT
1000-110-290-0000	\$5.06	DIRECT	1000-110-290-0000	\$5.41	DIRECT
1000-110-190-0000	\$28.67	DIRECT	2031-330-190-0000	\$110.63	DIRECT

I HEREBY CERTIFY THAT MONEY TO PAY
THE ABOVE BILLS IS IN THE TREASURY OR IS
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UNAPPROPRIATED TO OTHER PURPOSES.



Ver. 13.2

C H A R G E
JACKSON TOWNSHIP, FRANKLIN COUNTY

Charge Number 177-2009
08/26/2009

OFFICE OF
JACKSON TOWNSHIP, FRANKLIN COUNTY, GROVE CITY, OH

Payee OHIO CHILD SUPPORT PAYMENT CENTER
 P O BOX 182394
 COLUMBUS OH 43218

Purpose

Charge Amount		\$2,298.00		
Quantity	Units	Description	Unit Price	Item Total
1.00		Sept 01,2009 Child Support	\$2,298.000	\$2,298.00

\$2,298.00

Charge Distribution

2111-220-190-0000	\$2,298.00	DIRECT
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I HEREBY CERTIFY THAT MONEY TO PAY
THE ABOVE BILLS IS IN THE TREASURY OR IS
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UNAPPROPRIATED TO OTHER PURPOSES.



Ver.13.2

C H A R G E
JACKSON TOWNSHIP, FRANKLIN COUNTY

Charge Number 178-2009
08/26/2009

OFFICE OF
JACKSON TOWNSHIP, FRANKLIN COUNTY, GROVE CITY, OH

Payee PAYCOR
SUITE 200
644 LINN STREET
CINCINNATI OH 45203

Purpose

Charge Amount				
Quantity	Units	Description	Unit Price	Item Total
1.00		Advice of Debit # 1137360	\$266.170	\$266.17

\$266.17

		Charge Distribution
1000-120-360-0000	\$266.17	PR 23-2009

I HEREBY CERTIFY THAT MONEY TO PAY
THE ABOVE BILLS IS IN THE TREASURY OR IS
LEVIED AND IN PROCESS OF COLLECTION AND
UNAPPROPRIATED TO OTHER PURPOSES.



644 Linn Street, Suite 200
Cincinnati, OH 45203
1-800-381-0053



Advice of Debit	Advice Date
1137360	08/24/09
Total Amount	Debited On
266.17	08/31/09
Client Number	
14767-1	

Jackson Township
Martha Liming
3756 Hoover Rd
Grove City, OH 43123

Date of Service	Check Date	Description of Services	Qty	Current Charges	Adjustments	Balance
08/10/09		Previous Balance				605.21
08/17/09		Auto Debit Process			-605.21	
08/24/09	09/01/09	Payroll and Tax Service	112	134.32		
08/24/09	09/01/09	Check Stuffing	0	0.00		
08/24/09	09/01/09	Pay Options	165	88.00		
08/24/09	09/01/09	Online Reporting Service	1	0.00		
08/24/09	09/01/09	Online Check Stub Fee	114	18.35		
		Payroll Service Fees		240.67		
08/24/09	09/01/09	General Ledger-PR Processing	112	0.00		
08/24/09	09/01/09	Electronic Child Support Payments	6	16.50		
08/24/09	09/01/09	Additional Taxing Authorities	1	3.00		
08/24/09	09/01/09	PC Paycor Maintenance		0.00		
08/24/09	09/01/09	Year to Date Report	1	0.00		
08/24/09	09/01/09	Deduction Report	1	0.00		
08/24/09	09/01/09	HR Support Ctr	2	6.00		
Total Current Charges				266.17		

* Payoptions includes Paycor Official Checks & Centralized Direct Deposit

** Reporting options includes Report Flex & Export Wizard

Late payments are subject to a fee

Client Number 14767-1	The total due debited from your account on 08/31/2009.	Advice Number: 1137360
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Effective August 1, 2009, delivery prices increased by \$1.00.

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PAYMENT REGISTER
JACKSON TOWNSHIP, FRANKLIN COUNTY
Accounting/Payroll
From 08/25/2009 to 08/28/2009

Page: 1 of 3
Date: 08/28/2009

Warrant Number	Type	Date	Vendor/Payee	Amount	Status
7330	VW	08/26/2009	THE JOSHUA R WORTHINGTON SCHOLARSHIP FUN	\$100.00	O
7331	VW	08/26/2009	AFLAC/FLEX-ONE	1,891.44	O
7332	VW	08/26/2009	COLONIAL LIFE & ACCIDENT	39.50	O
7333	VW	08/26/2009	OHIO DEPARTMENT OF JOB & FAMILY SERVICES	68.64	O
7334	VW	08/26/2009	FRANKLIN COUNTY MUNICIPAL COURT	485.92	O
7335	VW	08/26/2009	OHIO POLICE & FIRE PENSION FUND	361.96	O
7336	VW	08/26/2009	MEDICAL BENEFITS ADMINISTRATORS, INC.	2,313.88	O
7337	VW	08/26/2009	CENTRAL OHIO FIRE MUSEUM	46.00	O
7338	VW	08/26/2009	OHIO PUBLIC EMPLOYEES DEFERRED COMP	9,466.46	O
7339	VW	08/26/2009	CHAPTER 13 TRUSTEE	1,212.65	O
7340	VW	08/26/2009	CHUCK'S SEPTIC TANK, SEWER & DRAIN	2,562.50	O
7341	VW	08/26/2009	FRANKLIN COUNTY ENGINEERS	134,894.52	O
7342	VW	08/26/2009	FERGUSON WATERWORKS #527	5,180.58	O
7343	VW	08/26/2009	TIME WARNER CABLE	2,100.00	O
7344	VW	08/26/2009	CAREWORKS	210.00	O
7345	VW	08/26/2009	CENTER CITY INTL TRUCKS INC.	18,808.00	O
7346	VW	08/26/2009	CINTAS CORPORATION	38.95	O
7347	VW	08/26/2009	DELTA DENTAL	1,933.90	O
7348	VW	08/26/2009	DIAMOND LAWN & LANDSCAPING INC.	575.00	O
7349	VW	08/26/2009	INFO LINK COMMUNICATIONS, INC.	5,400.00	O
7350	VW	08/26/2009	KOKOSING MATERIALS INC	337.26	O
7351	VW	08/26/2009	JOHN DEERE LANDSCAPES/LESCO	143.90	O
7352	VW	08/26/2009	MEDICAL BENEFITS ADMINISTRATORS, INC.	135,773.75	O
7353	VW	08/27/2009	FIRE SYSTEMS PROFESSIONALS	2,195.00	O
7354	VW	08/27/2009	PAUL R. DAWSON	46.70	O
7355	VW	08/27/2009	JONES TRUCK & SPRING REPAIR	250.61	O
7356	VW	08/27/2009	STAPLES CREDIT PLAN	503.98	O
7357	VW	08/27/2009	AIRGAS GREAT LAKES	109.67	O
7358	VW	08/27/2009	PHYSIO-CONTROL INC	1,529.15	O
7359	VW	08/27/2009	WILLIAM DOLBY	180.00	O
7360	VW	08/27/2009	WPS/TRICARE	75.00	O
7361	VW	08/27/2009	MAIL HANDLERS BENEFIT PLAN	690.00	O
7362	VW	08/27/2009	ROY TAILOR UNIFORM CO INC	467.30	O
7363	VW	08/27/2009	PARR PUBLIC SAFETY EQUIPMENT	469.75	O
7364	VW	08/27/2009	EARHART PETROLEUM, INC.	1,820.14	O
7365	VW	08/27/2009	FIRE-SAFETY SERVICES INC	11.57	O
7366	VW	08/27/2009	NATIONAL ASSOC. OF FIRE INVESTIGATORS	55.00	O
7367	VW	08/27/2009	FIRSTLINE GLOVES INC	715.00	O
7368	VW	08/27/2009	WORK HEALTH	239.00	O
7369	VW	08/27/2009	AMERICAN MESSAGING	57.37	O
7370	VW	08/27/2009	ZEP MANUFACTURING CO.	769.47	O
7371	VW	08/27/2009	VERIFICATIONS INC	134.20	O

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PAYMENT REGISTER
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Accounting/Payroll
From 08/25/2009 to 08/28/2009

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Date: 08/28/2009

Warrant Number	Type	Date	Vendor/Payee	Amount	Status
7372	VW	08/27/2009	CLASSIC SOLUTIONS INC	565.40	0
7373	VW	08/27/2009	THE CHARLES RITTER COMPANY	57.25	0
7374	VW	08/27/2009	PHYSIO-CONTROL INC	591.15	0
7375	VW	08/27/2009	APEX FIRE SERVICES	241.05	0
7376	VW	08/27/2009	MED 3000	9,359.96	0
7377	VW	08/27/2009	HORTON EMERGENCY VEHICLES	310.50	0
7378	VW	08/27/2009	SUTPHEN CORP.	82.58	0
7379	VW	08/27/2009	ROCK'S TRAILER SALES INC	129.68	0
7380	VW	08/27/2009	FINLEY FIRE EQUIPMENT	266.27	0
7381	VW	08/27/2009	CARL ZIPF LOCK SHOP, INC.	143.30	0
7382	VW	08/27/2009	BUCKEYE FORD	141.26	0
7383	VW	08/27/2009	CAPITAL CITY MECHANICAL	501.90	0
7384	VW	08/27/2009	MATTRESS SAFE INC	1,077.60	0
7385	VW	08/27/2009	FIRE ENGINEERING	59.90	0
7386	VW	08/27/2009	A-TEC UPHOLSTERY & BODY SHOP	697.76	0
7387	VW	08/27/2009	FIRE SYSTEMS PROFESSIONALS	149.00	0
7388	VW	08/27/2009	BOUND TREE MEDICAL, LLC	5,089.56	0
7389	VW	08/27/2009	AMERICAN ELECTRIC POWER	5,129.97	0
7390	VW	08/27/2009	COLUMBIA GAS	1,360.61	0
7391	VW	08/27/2009	OHIO DEPARTMENT OF AGRICULTURE	70.00	0
7392	VW	08/27/2009	PITNEY BOWES	50.00	0
7393	VW	08/27/2009	RENT-A-JOHN	125.00	0
7394	VW	08/27/2009	SHERWIN WILLIAMS	127.12	0
7395	VW	08/27/2009	SOUTHEASTERN EQUIPMENT CO., INC.	252.67	0
7396	VW	08/27/2009	SOUTHWESTERN POWER EQUIPMENT, INC.	29.00	0
7397	VW	08/27/2009	THE STANDARD INSURANCE CO.	1,154.40	0
7398	VW	08/27/2009	tw telecom	1,573.38	0
7399	VW	08/27/2009	WINGFOOT COMMERCIAL TIRE	102.55	0
7400	VW	08/27/2009	HEARTLAND BANK	31.33	0
7401	VW	08/28/2009	OHIO POLICE & FIRE PENSION FUND	39,774.39	0
Subtotal:				403,508.26	
Adjustments:				0.00	
Total Amount Pending for Accounting:				0.00	
Total Amount Pending for Payroll:				0.00	
Total:				\$403,508.26	

I HEREBY CERTIFY THAT MONEY TO PAY
THE ABOVE BILLS IS IN THE TREASURY OR IS
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Ver.13.2
9:35:19 am

PRIMARY BANK RECONCILIATION - POST
JACKSON TOWNSHIP, FRANKLIN COUNTY

Page: 1 of 1
Date: 08/31/2009


As of 08/31/2009


	System Balance:	\$7,991,354.50
	Less Investment Balance: -	2,000,000.00
	Less Secondary Balance: -	1,427,283.41
Current System Balance for Primary Account as of:	08/31/2009	<u>4,564,071.09</u>
Primary Checking Balance as of:	08/31/2009	<u>4,968,705.03</u>
(From bank statement) (+) Deposits in Transit:		0.00
(-) Outstanding Checks:		-404,578.97
(+/-) Other Adjusting Factors:		<u>-54.97</u>
Calculated Primary Account Balance as of:	08/31/2009	<u><u>\$4,564,071.09</u></u>

Balances Reconciled

Reconciliation Notes

Other: -54.97
Unknown





Governing Board Signatures:

Ver.13.2

C H A R G E
JACKSON TOWNSHIP, FRANKLIN COUNTY

Charge Number 179-2009
08/31/2009

OFFICE OF
JACKSON TOWNSHIP, FRANKLIN COUNTY, GROVE CITY, OH

Payee PARK NATIONAL BANK
P O BOX 3500
NEWARK OH 43058-3500

Purpose

Charge Amount				
Quantity	Units	Description	Unit Price	Item Total
1.00		Medical Benefits for August 2009	\$85,154.600	\$85,154.60

\$85,154.60

		Charge Distribution
6001-110-221-0000	\$85,154.60	PR 91-2009

I HEREBY CERTIFY THAT MONEY TO PAY
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Ver.13.2

C H A R G E
JACKSON TOWNSHIP, FRANKLIN COUNTY

Charge Number 180-2009
08/31/2009

OFFICE OF
JACKSON TOWNSHIP, FRANKLIN COUNTY, GROVE CITY, OH

Payee PARK NATIONAL BANK
P O BOX 3500
NEWARK OH 43058-3500

Purpose

Charge Amount				
Quantity	Units	Description	Unit Price	Item Total
1.00		FSA Benefits for August 2009	\$3,036.640	\$3,036.64

\$3,036.64

		Charge Distribution
9001-990-990-0001	\$3,036.64	PR 225-2009

I HEREBY CERTIFY THAT MONEY TO PAY
THE ABOVE BILLS IS IN THE TREASURY OR IS
LEVIED AND IN PROCESS OF COLLECTION AND
UNAPPROPRIATED TO OTHER PURPOSES.

