

## MINUTES OF BOARD OF TRUSTEES, JACKSON TOWNSHIP, FRANKLIN COUNTY

**March 13, 2012**

At 10:30 a.m. on Tuesday, March 13, 2012, the Jackson Township Board of Trustees met in a working session at the Township Administration Building with representatives from Mull and Weithman, architects for the new fire station, and engineers and representatives of Leeds Energy, who gave a presentation on energy savings on the building. Also present were Trustees Burris, Bowshier and Rauck; Michael Lilly, Alma Bennett, Ron Grossman, Chief Sheets, Deputy Chief Dawson, and Scott Bowyer.

### **OPENING – REGULAR SESSION**

Following the working session, the Board of Trustees of Jackson Township, Franklin County, Ohio, met in regular session on Tuesday, March 13, 2012, at the Jackson Township Administration Building, 3756 Hoover Road, Grove City, Ohio. Chairman David Burris opened the meeting at 1:30 p.m. and invited those present to recite the Pledge of Allegiance. Mr. Burris gave the opening prayer.

### **ROLL CALL**

David Burris	Present
Stephen Bowshier	Present
Jim Rauck	Present
Alma Bennett	Present

### **RESOLUTION 2012-28**

Mr. Burris moved to delete the reading and to approve the minutes for the February 28, 2012, regular meeting and the March 5 and March 7, 2012 special meetings. Mr. Bowshier seconded the motion. VOTE: all yes.

### **RESOLUTION 2012-29**

Mr. Burris moved to accept the following reports as prepared and presented to the Board by Fiscal Officer Alma Bennett: Fund Status, Expenditure Account Status, Warrant Register, Bank Reconciliation, and Memos of Expenditure. Mr. Rauck seconded the motion. VOTE: all yes.

### **RESOLUTION 2012-30**

Mr. Burris moved to pay payroll, pay all bills, and approve purchase orders. Mr. Bowshier seconded the motion. VOTE: all yes.

### **OLD BUSINESS – NONE**

**NEW BUSINESS****RESOLUTION 2012-31**

Mr. Burris read Resolution 2012-31 and moved to update the policies and provisions of the Township Personnel Handbook with regard to Appendix 1, Section 11, Tuition Reimbursements. Mr. Rauck seconded the motion. VOTE: all yes.

**RESOLUTION 2012-32**

Mr. Burris read Resolution 2012-32 and moved to amend the business support services agreement with MED 3000. Mr. Bowshier seconded the motion. Mr. Lilly stated this is a really good deal. Chief Dawson has worked this out with Med 3000. For the record the 6.5% administrative fee was reduced previously. So, we have been paying only the 6.5%, and Med 3000 did that (reduced it) on their own. Mr. Burris asked whether they are teasing us with this since we only signed a three year agreement, or is this sincere on their part. The other thing is the software. Are there yearly updates on the software. Are they going to mail updates to us for the next three years. Mr. Lilly stated this is gracious on their behalf but also, they are able to keep us for three years.

Chief Dawson stated this agreement is a “win win” for both parties. In search of a better term, they “poked” us a little bit. We have had a very good business relationship with them. We were one of their early customers, and they have used us frequently as references. It will save us approximately \$52,000.00 up front; and if we would go with that program, it is about \$1.83 per run electronically. The \$2,500.00 fee is an interface that would allow us to electronically download our EKG’s from our EKG monitor directly onto their reports, so that when we get to the hospital, print the report out, all that data from the EKG is directly imported. That is a licensing fee for Physio Control for the actual cost of that. As you know, we have been having our software and hardware issues. Chief Dawson’s concern is that the company is going to go out of business. We are just one of many that will be giving up this software in the next few months. There is a CAD link available from the CAD at Grove City into this report. Chief is still waiting on a price for that. There will not be an annual fee for the license. That includes all the updates. Their newest version is about three months old. They have over 200 customers, a lot of big departments: Dallas FD, New Orleans FD, Seattle, and eight fire department in the central Ohio area. It is extremely easy to use. Mike Aeh has agreed to help load the back into the program for us putting in all our data. It is web based. All the software will be updated on their end. It will really minimize the amount of IT time we will have to have on our side. VOTE: all yes.

**RESOLUTION 2012-33**

Mr. Burris read Resolution 2012-33 and moved to authorize reallocation and/or supplemental appropriation of funds. Mr. Rauck seconded the motion. VOTE: all yes.

**RESOLUTION 2012-34**

Mr. Burris read Resolution 2012-34 and moved to authorize the maintenance service contract for HVAC and mechanical systems in the Township buildings. Mr. Bowshier seconded the motion. VOTE: all yes.

**DEPARTMENT REPORTS****ZONING & ADMINISTRATION**

Mr. Lilly provided the Board with a written report, which he reviewed orally.

- Kwest is back at work on White Road with completion expected April 13. Mr. Burris asked whether the City is planning to put a curb cut in to get to the park. Mr. Lilly stated that Grove City is not interested in a curb cut. There is an alternate item that Grove City will pay for which is the black top path from that basketball court going north to the Keller Subdivision. An effort is being made to firm up a ribbon cutting date with the County engineer.
- Spring newsletter target publication date of April 8.
- Chamber of Commerce annual breakfast meeting on Wednesday, March 28, with Steve, Jim, Alma and Ron intending to be present along with the fire chiefs.
- German Exchange students breakfast scheduled for April 4 at City Hall.
- Student Government Day planned now for April 27 tentatively.
- Introduced Taylor Yake from Central Crossing High School who has been the mentor student this date.

Mr. Burris stated that he is adamantly opposed to SWACO's changing the entrance from Route 62 to Route 665. They have been back and forth on this. The SWACO meeting is here next Monday at 1:30 p.m., and Mr. Burris will not be able to attend. He thinks he can speak for the Board. The meeting concerning Young Road was not favorable for closing Young Road. Mr. Burris is not happy about the trash pick-up. SWACO is not being a very good neighbor. He asked Mr. Lilly to relate this sentiment to SWACO at the Monday meeting.

**FIRE DEPARTMENT**

Chief Sheets reported:

- We had 264 EMS runs and 103 fire responses in the last two weeks.
- Chief Dawson spoke to Rotary Club meeting on March 8.
- ACLS was completed for all employees except for four who were either on vacation or were off. Most of their work was done online and they did their practical stations on duty, so there was no cost for overtime for any of that. He was happy with the process.
- Chief Dawson already talked about the software.
- There have been 15 applications submitted for the new Fire Tech Position. First step is to see who can do the 24 hours and eliminate those who cannot. Next step Chief will review those remaining with each of their unit captains whether they would recommend for the position.
- Chief confirmed the Board has seen the final scores for the lieutenants and captains exam. As soon as the meeting concludes he is going to meet with Mr. Lilly and get those posted.

Mr. Burris commented favorably on the caliber of the candidates. Trustees were able to see a side they aren't usually able to see.

Chief expressed his pride in the fact that eighty-three per cent of those tested passed the exam. That means that people are reading and studying.

Mr. Bowshier wanted to add that we have good people, well qualified, well trained and energetic people who are definitely an example of what we have department-wide. This was an aspect the Trustees have not seen.

Mr. Rauck commented that he enjoyed the half hour spent with each one of the candidates and stated it was encouraging to see the high quality personnel that we have.

Mr. Burris recognized Everett Webb's presence and that Everett announced that next Wednesday will officially be his last day. Mr. Burris stated that we will have further recognition at a later date and wished him well.

#### ANNOUNCEMENTS

Mr. Burris announced the next regular meeting of the Jackson Township Board of Trustees will be held on Tuesday, March 27, 2012, at 1:30 p.m. instead of 7:00 p.m. as originally scheduled. Caucus will begin at 12:45 p.m.

Mr. Burris thanked Mrs. Bennett for serving as Fiscal Officer for the Township from August of 2010 upon the death of Mr. Forrester until the end of his unexpired term on March 31, 2012. He then invited everyone present to the reception immediately following the meeting and presented her with a gift. Mrs. Bennett's dedication and service to Jackson Township is appreciated by all of the Trustees and the staff.

#### **RESOLUTION 2012-35**

Mr. Burris moved to adjourn. Mr. Rauck seconded the motion. VOTE: all yes.

Meeting was adjourned at 1:50 p.m.

#### **ATTEST:**

  
\_\_\_\_\_  
Alma Bennett, Fiscal Officer

  
\_\_\_\_\_  
David Burris, Chairman



**JACKSON TOWNSHIP  
Resolution 2012 -  
March 13, 2012**

**Attachment – A**

**HANDBOOK UPDATES**

**HANDBOOK POLICIES**

- Appendix 1, Section 11 Tuition Reimbursement, updated to reflect new reimbursement limits and procedures and the termination of the \$1,300 annual bonus for employees hired after Jan. 1, 2012.

**JACKSON TOWNSHIP**

**March 13, 2012**

**RESOLUTION 2012-32**

**A RESOLUTION TO AMEND  
BUSINESS SUPPORT SERVICES AGREEMENT WITH MED3000, INC.**

**WHEREAS**, since March 2006, the Jackson Township Board of Trustees has contracted EMS billing services with MED3000, Inc.; and

**WHEREAS**, the ePCR software (electronic patient care records) services currently provided by Clayton Software, Inc. at an annual fee of \$2,400 has become obsolete and problematic with the Township's next generation hardware; and

**WHEREAS**, MED3000 is providing Jackson Township with the newest version of "RescueMedic ePCR" software licensed from EmergiData, Inc. free of charge providing a 3-year extension to their current Business Services Agreement; now

**THEREFORE BE IT RESOLVED**, that the Jackson Township Board of Trustees hereby approves an amendment to the Business Support Services contract with Med3000, noting:

1. Support Services Agreement shall extend to March 31, 2015;
2. Med3000 service fee shall be reduced from 6.8% to 6.5%;
3. Fees for the RescueMedic ePCR are waived;
4. A one-time interface fee of \$2,500 is payable from proceeds already collected;

The Township Administrator is hereby authorized and directed to execute the Business Support Services Agreement Amendment, as hereto attached, binding the parties to the terms and conditions contained therein.

I So Move David Burris

Seconded Stephen Bowshier

**VOTE**

David Burris YES David Burris NO

Stephen Bowshier Stephen Bowshier

Jim Rauck Jim Rauck

**FISCAL OFFICER'S CERTIFICATION**

Adopted during Public Meeting and Dated this 13 day of March, 2012.

Alma Bennett  
Alma Bennett, Jackson Township Fiscal Officer

# MED3000

April 17, 2012

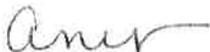
Jackson Township Fire Department  
Chief Rick Dawson  
3650 Hoover Rd Box 517  
Grove City, OH 43123-0517

Enclosed is your copy of your contract between MED3000 and the Jackson Township Fire Department. If you have any questions, please feel free to contact Jennifer Stafford at 937-291-7850 x3014.

Note: All documentation will be kept confidential.

Thank you and have a wonderful day.

Sincerely,



Amy Panstingel  
Credentialing Specialist  
MED3000  
937-424-3701  
Amy\_Panstingel@MED3000.com

## Business Associate Agreement

This Business Associate Agreement, dated as of this 13<sup>th</sup> day of March, 2012 (the "Agreement"), is entered into by and between MED3000, Inc., a Delaware corporation, ("Business Associate"), and Jackson Township, Franklin County, Ohio ("Covered Entity").

WHEREAS, Business Associate and Covered Entity have entered into, or intend to enter into an agreement or other documented arrangement (the "Service Agreement") pursuant to which Business Associate may provide services for Covered Entity that require Business Associate to access, create and use Protected Health Information and electronic Protected Health Information (collectively, "PHI") that is confidential under state and/or federal law;

WHEREAS, Covered Entity and Business Associate intend to protect the privacy and provide for the security of PHI disclosed by Covered Entity to Business Associate, or collected or created by Business Associate pursuant to the Service Agreement, in compliance with the Health Insurance Portability and Accountability Act of 1996, and related regulations set forth at 45 C.F.R. parts 160 and 164 any other applicable regulations promulgated there under, (collectively known as "HIPAA"); and the Health Information Technology for Economic and Clinical Health Act, as incorporated in Title XIII, Subtitle D of the American Recovery and Reinvestment Act of 2009, Pub.L.No. 111-5, and its implementing regulations and guidance issued by the Secretary of the Department of Health and Human Services (the "Secretary") (the "HITECH Act"); and all other applicable state and federal laws, all as amended from time to time;

NOW, THEREFORE, intending to be legally bound, the parties agree as follows:

- 1) **Definitions.** For the purposes of this Agreement, all capitalized terms used herein without definition shall have the meaning ascribed to them in HIPAA or the HITECH Act, as applicable.
- 2) **Obligations of Business Associate**
  - a) **Permitted Use and Disclosure.** Business Associate will not Use or Disclose, PHI except for the purpose of performing Business Associate's obligations under the Service Agreement and as permitted by this Agreement or as required by law.
  - b) **Appropriate Safeguards.** Business Associate will implement administrative, physical, and technical safeguards that (i) reasonably and appropriately protect the confidentiality, integrity and availability of electronic PHI that it creates, receives, maintains or transmits on behalf of Covered Entity, and (ii) prevent the Use or Disclosure of PHI other than as provided in the Service Agreement and this Agreement.
  - c) **Compliance with Security Provisions.** Business Associate shall: (i) implement and maintain administrative safeguards as required by 45 CFR 164.308, physical safeguards as required by 45 CFR 164.310 and technical safeguards as required by 45 CFR 164.312; (ii) implement and document reasonable and appropriate policies and procedures as required by 45 CFR 164.316 and (iii) be in compliance with all requirements of HIPAA and the HITECH Act, and any guidance issued pursuant to Section 13401(c) thereof, related to security and applicable as if Business Associate were a Covered Entity.
  - d) **Compliance with Privacy Provisions.** Business Associate shall only Use and Disclose PHI in compliance with each applicable requirement of 45 CFR 164.504(e). Business Associate shall comply with all requirements of HIPAA and the HITECH Act, and any guidance issued pursuant to Section 13401(c) thereof, related to privacy and applicable as if Business Associate were a Covered Entity.
  - e) **Permitted Uses and Disclosures.**
    - i) Business Associate may use PHI for the proper management and administration of the Business Associate or to carry out the legal responsibilities of the Business Associate.
    - ii) Business Associate may disclose PHI for the proper management and administration of the Business Associate, provided that disclosures are required by law, or Business Associate obtains reasonable assurances from the person to whom the information is disclosed that it will remain confidential and used, or further disclosed, only as required by law, or for the purpose for which it was disclosed to the person, and the person notifies the Business Associate of any instances of which it is aware in which the confidentiality of the information has been breached.
    - iii) Business Associate may use PHI to provide Data Aggregation services to Covered Entity as permitted

by 45 CFR §164.504(e)(2)(i)(B).

3) **Obligations of the Covered Entity**

- a) **Notifications.** Covered Entity shall notify Business Associate of the following:
- i) the provisions and limitations in its notice of privacy practices to the extent such provisions may affect Business Associate's use or disclosure of PHI;
  - ii) any changes in, or revocation of, permission by individuals to the use and/or disclosure of PHI, if such changes may affect Business Associate's use or disclosure of PHI; and
  - iii) any restriction to the use and/or disclosure of PHI that Covered Entity has agreed to in accordance with 45 CFR 164.522.

4) **Reporting.**

- a) **Security Incidents and/or Unauthorized Use or Disclosure of PHI.** Business Associate shall notify Covered Entity within thirty (30) business days after Discovery of an unauthorized Use or Disclosure of PHI.
- b) **Breach of Unsecured PHI.** Business Associate shall within thirty (30) calendar days after Discovery report to Covered Entity any Breach of Unsecured PHI. This notice shall include, if available, the identification of each individual who's Unsecured PHI has been, or is reasonably believed by Business Associate to have been, accessed, acquired, Used or Disclosed by the Breach. Business Associate shall cooperate with Covered Entity in complying with the HITECH Act with respect to such Breach.

- 5) **Agreements by Third Parties.** To the extent Business Associate discloses or provides access to PHI to a nonaffiliated third party (including agents and subcontractors) in the course of performing its obligations pursuant to the business relationship between the parties, Business Associate shall obtain, prior to making any such disclosure, an agreement from such third party it will be bound by the same statutory restrictions, terms and conditions with respect to such PHI that apply to Business Associate pursuant to this Agreement.

6) **Rights of Individuals.**

- a) **Access to Information.** Within ten (10) business days of receipt a written request by Covered Entity for access to PHI received from such Covered Entity about an individual contained in a Designated Record Set, Business Associate will make available to Covered Entity such PHI for so long as such information is maintained in the Designated Record Set. If any other individual or entity requests access to PHI directly from Business Associate, Business Associate will forward such request to Covered Entity within ten (10) business days, unless direct response to such request by Business Associate is permitted by the Privacy Standards or otherwise by law ("Permitted Response"). For any requests to which Business Associate cannot give a Permitted Response, the Covered Entity will be solely responsible for approving or disapproving such request, and Business Associate will comply with Covered Entity's directions regarding such requests.
- b) **Availability of PHI for Amendment.** Within ten (10) business days of receipt of a written request from Covered Entity for the amendment of the PHI of any individual or a record regarding an individual contained in a Designated Record Set (for so long as the PHI is maintained in the Designated Record Set), Business Associate will provide such information to Covered Entity for amendment and incorporate any such amendments into the PHI, as required by 45 C.F.R. § 164.526.
- c) **Accounting of Disclosures.** Within ten (10) business days of receipt of written notice by Covered Entity to Business Associate that Covered Entity has received a request for an accounting of disclosures of PHI of an individual during the six (6) years prior to the date on which the accounting was requested, Business Associate will make available to Covered Entity any such information required by 45 C.F.R. § 164.528 for Covered Entity to make such disclosure to the extent that such information that is in Business Associate's possession; provided, however, that if such request is received less than six (6) years after compliance deadline for the Privacy Standards as required by HIPAA (the "Compliance Date"), then such accounting shall include disclosures made from the Compliance Date through the date of such request. At a minimum, Business Associate will provide Covered Entity with the following information, to the extent Business Associate has such information: (i) the date of the disclosure, (ii) the name of the entity or person who received the PHI, and if known, the address of such entity or person, (iii) a brief description of the PHI

disclosed, and (iv) a brief statement of the purpose of such disclosure which includes an explanation of the basis for such disclosure; provided, however, that such accounting shall not include any disclosures not required to be included by HIPAA. It shall be the sole responsibility of Covered Entity to prepare and deliver any such accounting requested.

- d) Availability of Books and Records. Business Associate will make its internal practices, books, and records relating to the use and disclosure of PHI received from, or created or received by Business Associate on behalf of, Covered Entity available to the Secretary for purposes of determining Covered Entity's and Business Associate's compliance with HIPAA.

7) **Termination of Agreement.**

- a) Termination Upon Breach. This Agreement may be terminated by Covered Entity or Business Associate upon thirty (30) days written notice to the other party of a material breach or pattern or practice that constitutes a material breach of this Agreement and such breach is not cured within the thirty (30) day period. Provided however, the notifying party may immediately terminate this Agreement if it determines cure is not possible, or if neither termination nor cure is possible the notifying party shall report the violation to the Secretary.
- b) Return or Destruction of PHI and Confidential Information Upon Termination. Upon termination of this Agreement, Business Associate will either return or destroy all PHI received at or from Covered Entity or created or received by Business Associate on behalf of Covered Entity and which Business Associate still maintains in any form. Business Associate will not retain any copies of such PHI. Notwithstanding the foregoing, to the extent that it is not feasible to return or destroy PHI, the terms and provisions of Section 2 shall survive termination of this Agreement and such PHI shall be used or disclosed solely for such purpose or purposes that prevented the return or destruction of such PHI.

8) **General.**

- a) Survival of Obligations. The obligations of the parties under this Agreement shall survive indefinitely any termination of this Agreement pursuant to Section 7(b).
- b) Notice Regarding Compelled Disclosure. If Business Associate is requested pursuant to, or believes it is required by, applicable law or regulation or by legal process to disclose any PHI, Business Associate will provide Covered Entity with prompt written notice of such request(s) to enable Covered Entity to control the response to such request(s) and, where appropriate, to seek an appropriate protective order to pursue other authorized procedures to challenge the attempt to compel disclosure. Business Associate will cooperate with Covered Entity in its efforts to challenge such compelled disclosure.
- c) Entire Agreement. This Agreement constitutes the entire agreement between the parties on the subject matter of this Agreement, and supersedes all oral and written prior representations, agreements and understandings relating to the subject matter.
- d) Modification, Waiver and Amendment. The parties agree to take such action as is necessary to amend this Agreement from time to time to ensure consistency with amendments to and changes in applicable federal and state laws and regulations, including, but not limited to, HIPAA and the HITECH Act. However, this Agreement may not be amended, modified, supplemented, or rescinded except by a writing signed by both parties. No waiver of any breach of any provision of this Agreement shall constitute a waiver of any subsequent breach of the same or any other provisions of this Agreement.
- e) Severability. If any provisions of this Agreement are held by a court of competent jurisdiction to be invalid or unenforceable, the remainder of this Agreement which can be given effect without invalid provision shall continue in full force and effect and shall in no way be impaired or invalidated.
- f) Governing Law. The rights, duties and obligations of the parties and the validity, interpretation, performance, and legal effect of this Agreement shall be governed and determined by the laws of the Commonwealth of Pennsylvania, exclusive of its conflict of law rules.

*[Remainder of page intentionally left blank]*

IN WITNESS WHEREOF, the parties have executed this Business Associate Agreement as of the date first above written.

**MED3000, Inc.**

  
By: Robert C. Gallo II  
Title: Executive Vice President and General Counsel

**Covered Entity**

Jackson Township, Franklin County, Ohio

By: Michael Lilly

Title: MICHAEL LILLY, Administrator  
REF. #202-32, 3/13/12

**JACKSON TOWNSHIP**

**March 13, 2012  
RESOLUTION 2012-33**

**RESOLUTION FOR LINE ITEM TRANSFER  
REALLOCATION OR SUPPLEMENTAL APPROPRIATION  
OF APPROPRIATED FUNDS**

(Transfer Resolution #1 in 2012)

**WHEREAS**, in accordance with State Auditor guidelines to provide for current and on-going expenses the following Reallocation and/or Supplemental Appropriations are required:

	<b>Transfer Funds TO:</b>	<b>Transfer Funds FROM:</b>	<b>Amount</b>	<b>Purpose</b>
1	2111-220-360-501 HVAC Serv. 201	2111-220-323-201 201 Repairs	<b>\$14</b>	HVAC service contract renewal for 2012
2	2111-220-360-502 HVAC Serv. 202	2111-220-323-202 202 Repairs	<b>\$1,798</b>	HVAC service contract renewal for 2012
3	2111-220-360-503 HVAC Serv. 203	2111-220-323-203 203 Repairs	<b>\$18</b>	HVAC service contract renewal for 2012

**NOW THEREFORE BE IT RESOLVED**, that the Board of Trustees hereby authorizes and directs the Township Fiscal Officer to adjust the Township Appropriations as listed above.

I So Move David Burris

Seconded Jim Rauck

**VOTE**

**YES**

**NO**

David Burris David Burris \_\_\_\_\_

Stephen Bowshier Stephen Bowshier \_\_\_\_\_

Jim Rauck Jim Rauck \_\_\_\_\_

**FISCAL OFFICER'S CERTIFICATION**

Adopted during Public Meeting and Dated this 13 day of March, 2012.

Alma Bennett

Alma Bennett, Jackson Township Fiscal Officer

**JACKSON TOWNSHIP**

**March 13, 2012**

**RESOLUTION 2012-34**

**RESOLUTION TO AUTHORIZE MAINTENANCE & SERVICE CONTRACT FOR HVAC & MECHANICAL SYSTEMS**

**WHEREAS**, it is the desire of the Board of Trustees to authorize the renewals of maintenance services agreement for HVAC, plumbing & mechanical systems at various township facilities; and

**WHEREAS**, Speer Mechanical Services prepared renewal agreements (as attached hereto) effective for April 1, 2012 for maintenance services for the following locations:

<u>2012 Service Contract Rates</u>	<u>Change from 2011</u>
• Township Hall \$1,000.00	\$10.00
• Road Garage \$336.00	\$42.00
• Station #201 \$1,474.00	\$14.00
• Station #202 \$7,196.00	\$276.00
• Station #203 \$1,872.00	\$72.00

Maintenance and service agreements include quarterly inspections and routine maintenance services of HVAC, water heaters, gas tube heaters in bays, and filter changes in addition to discounted costs for parts and labor in the event repairs are necessary.

**THEREFORE LET IT BE RESOLVED**, that the Board of Trustees hereby approves the renewal of a maintenance services agreement with Speer Mechanical Services and approves purchase orders for each facility encumbered against their respective line items.

I So Move David Burris

Seconded Stephen Bowshier

**VOTE**

**YES**

**NO**

David Burris David Burris \_\_\_\_\_

Stephen Bowshier Stephen Bowshier \_\_\_\_\_

Jim Rauck Jim Rauck \_\_\_\_\_

**FISCAL OFFICER'S CERTIFICATION**

Adopted during Public Meeting and Dated this 13 day of March, 2012.

Alma Bennett

Alma Bennett, Jackson Township Fiscal Officer

# JACKSON TOWNSHIP FIRE DEPARTMENT

P.O. Box 517 ♦ 3650 Hoover Road ♦ Grove City, OH 43123 ♦ Phone: 614-875-5588 ♦ Fax: 614-875-2691  
Website: [www.jacksonstp.org/fire](http://www.jacksonstp.org/fire) ♦ E-Mail: [fire.admin@jacksonstp.org](mailto:fire.admin@jacksonstp.org)

**March 13, 2012**

## *Report of Fire Department Activities for the week of*

*February 29, 2012 thru March 12, 2012*

- We had 103 EMS responses and 264 fire responses in the last two weeks.
- ACLS was completed with no overtime. The class portion was completed online and practical's done on duty.
- Chief Dawson to speak about new EMS software.
- I have received 15 applications for the new Fire Tech Position.
- I am prepared to present the final score to the Beard for the Lieutenants and Captains Promotional Exam.

- **SWACO – Young Road** Notices mailed by SWACO on March 7<sup>th</sup> state that decisions on the landfill's new entrance road are still to be determined.
- **White Road** Revised schedule - Kwest returned to the job on March 7<sup>th</sup> with completion by April 13<sup>th</sup> which is 1 week earlier than previously anticipated. Coordinating ribbon cutting with FCEO/GC.
- **Newsletter** Spring Newsletter target publication date is April 8<sup>th</sup>, requires final proof review and printing the week of March 26<sup>th</sup> with copies to DCS by April 3<sup>rd</sup>. Need input, ideas, articles, pictures submitted NOW....need a rough draft by March 9-16<sup>th</sup>.
- **Insurance Updates** Insurance Review Committee met on Feb. 21 to discuss medical, dental and vision renewals. Committee determined that staying with B&F and MedMutual is best for 2012 and will not have to complete FormFire applications for alternate quotes.
- **Township 2015** As Columbus celebrates its 200<sup>th</sup> anniversary this year, the settlement of JT officially started in 1815. Discussing with SWFCHS and VCB to see if there is any interest in planning some kind of event locally for the bicentennial of JT in 2015.

## UPCOMING Events

<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>EVENT</u>
<b>Thur</b>	<b>Mar 15</b>	1pm	White Road – project status meeting at Twp Hall
<b>Mon</b>	<b>Mar 19</b>	1:30pm	SWACO SW Community Meeting at Jackson Twp Hall from 1:30-3:30 incl. Pleasant, Franklin, Prairie Twp.
<b>Tues</b>	<b>Mar 20</b>	8am	Chamber Board meeting
<b>Tues</b>	<b>Mar 20</b>	9am-11am	KGCB Annual litter survey
<b>Wed</b>	<b>Mar 21</b>	5pm-8pm	Taste of Grove City at Career Academy
<b>3/27</b>	<b>3/29</b>	All Day	BWC 12 <sup>th</sup> Annual Safety Congress
<b>Tues</b>	<b>Mar 27</b>	7pm	Board Meeting – caucus at 6:15pm
<b>Wed</b>	<b>Mar 28</b>	7:30am	Chamber ANNUAL Meeting – 7:30-9:30, speaker 1968 OSU All American Bill Hosket
<b>Mon</b>	<b>Apr 2</b>	7pm	BZA Hearing – changed date from April 9 <sup>th</sup>
<b>Wed</b>	<b>Apr 4</b>	8am	German Exchange Students – Breakfast at GC Hall
<b>Sun</b>	<b>Apr 8</b>		Spring Newsletter - Target Date for Publication (to DCS by April 3 <sup>rd</sup> )
<b>Apr 6</b>	<b>Apr 16</b>		SWCS Spring Break Week
<b>Tues</b>	<b>Apr 10</b>		NO Board Meeting – meeting cancelled
<b>Tues</b>	<b>Apr 17</b>	8am	Chamber Board Meeting
<b>Tues</b>	<b>Apr 17</b>	Noon	KGCB Board Meeting
<b>Fri</b>	<b>Apr 20</b>	All Day	FDIC Conference – Chiefs leaving by 7am - Indianapolis
<b>Fri</b>	<b>Apr 20</b>	Morning	State of the City program
<b>Sat</b>	<b>Apr 21</b>	12-5pm	Walmart Golf Outing for Scouting – Oakhurst, \$75/ea.
<b>Tues</b>	<b>Apr 24</b>	7pm	Board Meeting – caucus at 6:15pm
<b>Fri</b>	<b>Apr 27</b>	Morning	Student Govt Day
<b>Sat</b>	<b>Apr 28</b>	8am	Operation Rx Drop – Sta 202
<b>Sat</b>	<b>May 5</b>	8am-1pm	Environmental Spring CleanUp Day
<b>Tues</b>	<b>May 8</b>	1:30pm	Board Meeting – caucus at 12:45
<b>Fri</b>	<b>May 11</b>	Evening	Garden at Gantz pre-sale private reception TBD
<b>Tues</b>	<b>May 22</b>	Noon	SWACO Emerald Awards at OSU
<b>Tues</b>	<b>May 22</b>	7:00pm	Board Meeting – caucus at 6:15pm

## Warrant Listing

March 2012

Warrant #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
12025	02/23/2012	02/23/2012	AW	RUTHERFORD AUTO BODY	\$1,795.00 *	V
12025	03/13/2012	03/13/2012	AW	RUTHERFORD AUTO BODY	-\$1,795.00	V
12048	02/24/2012	02/24/2012	AW	JACQUE WHITTENBERGER	\$110.00 *	V
12048	03/05/2012	03/05/2012	AW	JACQUE WHITTENBERGER	-\$110.00	V
12064	03/06/2012	03/06/2012	AW	OHIO TUITION AUTHORITY	\$40.00	O
12065	03/06/2012	03/06/2012	AW	JEFFREY P. NORMAN	\$252.46	O
12066	03/06/2012	03/06/2012	AW	CHAPTER 13 TRUSTEE	\$738.46	O
12067	03/06/2012	03/06/2012	AW	CENTRAL OHIO FIRE MUSEUM	\$37.00	O
12068	03/06/2012	03/06/2012	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$8,918.84	O
12069	03/06/2012	03/06/2012	AW	DAVID BURRIS	\$149.58	O
12070	03/06/2012	03/06/2012	AW	FRANK ZOLLINGER	\$75.00	O
12071	03/06/2012	03/06/2012	AW	FRANK GATES SERVICE CO.	\$100.00	O
12072	03/06/2012	03/06/2012	AW	RUTHERFORD AUTO BODY	\$3,726.40	O
12073	03/06/2012	03/06/2012	AW	CAREWORKS	\$189.00	O
12074	03/06/2012	03/06/2012	AW	CITY OF GROVE CITY	\$39,750.00	O
12075	03/06/2012	03/06/2012	AW	AMERICAN AWARDS	\$17.00	O
12076	03/06/2012	03/06/2012	AW	INFO LINK COMMUNICATIONS, INC.	\$5,400.00	O
12077	03/07/2012	03/07/2012	AW	FAYETTE FLAG & BANNER SUPPLY	\$196.77	O
12078	03/07/2012	03/07/2012	AW	DELILLE OXYGEN	\$40.00	O
12079	03/07/2012	03/07/2012	AW	FERGUSON WATERWORKS #527	\$210.00	O
12080	03/07/2012	03/07/2012	AW	CENTRAL OHIO BIOENERGY	\$27.92	O
12081	03/07/2012	03/07/2012	AW	VERIZON	\$543.01	O
12082	03/07/2012	03/07/2012	AW	COLUMBIA GAS	\$3,643.43	O
12083	03/07/2012	03/07/2012	AW	AMERICAN ELECTRIC POWER	\$7,024.23	O
12084	03/07/2012	03/07/2012	AW	MEDICAL MUTUAL	\$67,700.32	O
12086	03/07/2012	03/07/2012	SW	Skipped Warrants 12085 to 12086 Series 4	\$0.00	V
12087	03/07/2012	03/07/2012	AW	CINTAS CORPORATION	\$248.82	O
12088	03/08/2012	03/08/2012	AW	DANIEL D. TILLEY	\$940.00	O
12089	03/08/2012	03/08/2012	AW	KROGER	\$299.20	O
12090	03/08/2012	03/08/2012	AW	SPEER MECHANICAL	\$299.60	O
12091	03/08/2012	03/08/2012	AW	NAPA - COLUMBUS, OH	\$497.05	O
12092	03/08/2012	03/08/2012	AW	CHEYENNE WELLS	\$50.00	O
12093	03/08/2012	03/08/2012	AW	T & T SERVICE CENTER INC	\$25.68	O
12094	03/08/2012	03/08/2012	AW	TRUCKPRO, INC	\$475.76	O
12095	03/08/2012	03/08/2012	AW	BLACKBURN'S FABRICATION INC	\$48.75	O
12096	03/08/2012	03/08/2012	AW	AMERICAN AWARDS	\$180.00	O
12097	03/08/2012	03/08/2012	AW	RICHELIEU OHIO	\$7.20	O
12098	03/08/2012	03/08/2012	AW	GROVE CITY GARAGE DOOR, INC.	\$80.00	O
12099	03/08/2012	03/08/2012	AW	HOWELL RESCUE SYSTEMS INC	\$2,100.00	O
12100	03/08/2012	03/08/2012	AW	FIRE SYSTEMS PROFESSIONALS	\$140.00	O
12101	03/08/2012	03/08/2012	AW	ONSITE THERAPY RESOURCES	\$770.00	O
12102	03/08/2012	03/08/2012	AW	EMSAR MEDICAL REPAIR, INC.	\$139.29	O
12103	03/08/2012	03/08/2012	AW	BECKER ELECTRIC	\$16.86	O
12104	03/08/2012	03/08/2012	AW	CENTER CITY INTERNATIONAL TRUCKS, II	\$567.25	O
12105	03/08/2012	03/08/2012	AW	JACKSON TOWNSHIP TRAUMA FUND	\$50.00	O
12106	03/08/2012	03/08/2012	AW	MULL & WEITHMAN ARCHITECTS, INC.	\$13,157.90	O

**Warrant Listing**

March 2012

Warrant #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
12107	03/08/2012	03/08/2012	AW	BOB'S LOCK SERVICE	\$161.50	O
12108	03/08/2012	03/08/2012	AW	ICE MOUNTAIN	\$66.76	O
12109	03/08/2012	03/08/2012	AW	HOME DEPOT CREDIT SERVICES	\$62.93	O
12110	03/08/2012	03/08/2012	AW	CERTIFIED LABORATORIES	\$275.75	O
12111	03/08/2012	03/08/2012	AW	HI-LINE	\$746.51	O
12112	03/08/2012	03/08/2012	AW	SUTPHEN CORP.	\$220.00	O
12113	03/08/2012	03/08/2012	AW	FYDA FREIGHTLINER COLUMBUS, INC.	\$136.08	O
12114	03/08/2012	03/08/2012	AW	JONES TRUCK & SPRING REPAIR	\$729.25	O
12115	03/08/2012	03/08/2012	AW	BEEM'S PETROLEUM	\$7,521.63	O
12116	03/08/2012	03/08/2012	AW	PARR PUBLIC SAFETY EQUIPMENT	\$105.89	O
12117	03/08/2012	03/08/2012	AW	Sears	\$120.80	O
12118	03/08/2012	03/08/2012	AW	SAFE KIDS WORLDWIDE	\$75.00	O
12119	03/08/2012	03/08/2012	AW	TRISH'S STITCHES INC	\$2,973.00	O
12120	03/08/2012	03/08/2012	AW	BATTERIES PLUS	\$12.95	O
12121	03/08/2012	03/08/2012	AW	SAM'S CLUB	\$1,301.08	O
12122	03/08/2012	03/08/2012	AW	SMYTH PARTS PLUS	\$987.29	O
12123	03/08/2012	03/08/2012	AW	HOME DEPOT CREDIT SERVICES	\$907.07	O
12124	03/09/2012	03/09/2012	AW	PAUL R. DAWSON	\$700.00	O
12125	03/09/2012	03/09/2012	AW	WILLIAM DOLBY	\$1,260.60	O
12126	03/13/2012	03/13/2012	AW	RUTHERFORD AUTO BODY	\$1,795.00	O
Total:					<u>\$177,126.87</u>	

I HEREBY CERTIFY THAT MONEY TO PAY  
THE ABOVE BILLS IS IN THE TREASURY OR IS  
LEVIED AND IN PROCESS OF COLLECTION AND  
UNAPPROPRIATED TO OTHER PURPOSES.

*Alma Bennett*

JACKSON TOWNSHIP, FRANKLIN COUNTY

**Payment Voucher**

<b>Office Of</b>	<b>Payee</b>	<b>Charge</b>
JACKSON TOWNSHIP 3756 HOOVER RD. P O BOX 517 GROVE CITY, OH 43123	PAYCOR SUITE 200 644 LINN STREET CINCINNATI, OH 45203	<b>Number:</b> 56-2012 <b>Total:</b> \$308.76 <b>Date:</b> 03/21/2012
<b>Purpose</b>		

Quantity	Unit	Item Description	Unit Price	Subtotal
1.00		Advice Debit 2512866	\$308.76	\$308.76

Account Code	Account Description	Type	PO / BC #	Amount
1000-120-360-0000	Contracted Services	PO Reg	280-2011	\$308.76

I HEREBY CERTIFY THAT MONEY TO PAY THE ABOVE BILLS IS IN THE TREASURY OR IS LEVIED AND IN PROCESS OF COLLECTION AND UNAPPROPRIATED TO OTHER PURPOSES.

*Alma Bennett*

JACKSON TOWNSHIP, FRANKLIN COUNTY

**Payment Voucher**

<b>Office Of</b> JACKSON TOWNSHIP 3756 HOOVER RD. P O BOX 517 GROVE CITY, OH 43123	<b>Payee</b> HEARTLAND BANK 850 NORTH HAMILTON ROAD GAHANNA, OH 46230	<b>Charge</b> <b>Number:</b> 57-2012 <b>Total:</b> \$5,394.27 <b>Date:</b> 03/21/2012
<b>Purpose</b>		

Quantity	Unit	Item Description	Unit Price	Subtotal
1.00		March 27, 2012 Income Tax	\$5,394.27	\$5,394.27

Account Code	Account Description	Type	PO / BC #	Amount
1000-110-111-0000	Salaries - Trustees	Direct		\$98.54
1000-110-121-0000	Salary - Township Fiscal Officer	Direct		\$46.96
1000-110-131-0000	Salary - Administrator	Direct		\$63.71
1000-110-190-0000	Other - Salaries	Direct		\$40.01
2031-330-190-0000	Other - Salaries	Direct		\$126.58
2111-220-190-0000	Other - Salaries	Direct		\$5,018.47

I HEREBY CERTIFY THAT MONEY TO PAY  
THE ABOVE BILLS IS IN THE TREASURY OR IS  
LEVIED AND IN PROCESS OF COLLECTION AND  
UNAPPROPRIATED TO OTHER PURPOSES.

*Glenn Bennett*

JACKSON TOWNSHIP, FRANKLIN COUNTY

**Payment Voucher**

<b>Office Of</b>	<b>Payee</b>	<b>Charge</b>
JACKSON TOWNSHIP 3756 HOOVER RD. P O BOX 517 GROVE CITY, OH 43123	HEARTLAND BANK 850 NORTH HAMILTON ROAD GAHANNA, OH 46230	<b>Number:</b> 58-2012 <b>Total:</b> \$31,292.53 <b>Date:</b> 03/21/2012
<b>Purpose</b>		

Quantity	Unit	Item Description	Unit Price	Subtotal
1.00		March 27, 2012 Federal Income Tax	\$31,292.53	\$31,292.53

Account Code	Account Description	Type	PO / BC #	Amount
1000-110-111-0000	Salaries - Trustees	Direct		\$434.94
1000-110-121-0000	Salary - Township Fiscal Officer	Direct		\$273.86
1000-110-131-0000	Salary - Administrator	Direct		\$345.73
1000-110-190-0000	Other - Salaries	Direct		\$178.77
2031-330-190-0000	Other - Salaries	Direct		\$672.47
2111-220-190-0000	Other - Salaries	Direct		\$29,386.76

I HEREBY CERTIFY THAT MONEY TO PAY  
THE ABOVE BILLS IS IN THE TREASURY OR IS  
LEVIED AND IN PROCESS OF COLLECTION AND  
UNAPPROPRIATED TO OTHER PURPOSES.

*Olma Bennett*

JACKSON TOWNSHIP, FRANKLIN COUNTY

**Payment Voucher**

<b>Office Of</b>		<b>Payee</b>		<b>Charge</b>	
JACKSON TOWNSHIP 3756 HOOVER RD. P O BOX 517 GROVE CITY, OH 43123		HEARTLAND BANK 850 NORTH HAMILTON ROAD GAHANNA, OH 46230		<b>Number:</b>	59-2012
				<b>Total:</b>	\$392.78
				<b>Date:</b>	03/21/2012
<b>Purpose</b>					

Quantity	Unit	Item Description	Unit Price	Subtotal
1.00		March 27, 2012 School District tax	\$392.78	\$392.78

Account Code	Account Description	Type	PO / BC #	Amount
1000-110-190-0000	Other - Salaries	Direct		\$4.02
2031-330-190-0000	Other - Salaries	Direct		\$16.75
2111-220-190-0000	Other - Salaries	Direct		\$372.01

I HEREBY CERTIFY THAT MONEY TO PAY  
THE ABOVE BILLS IS IN THE TREASURY OR IS  
LEVIED AND IN PROCESS OF COLLECTION AND  
UNAPPROPRIATED TO OTHER PURPOSES.

*Alma Bennett*

JACKSON TOWNSHIP, FRANKLIN COUNTY

**Payment Voucher**

<b>Office Of</b>	<b>Payee</b>	<b>Charge</b>
JACKSON TOWNSHIP 3756 HOOVER RD. P O BOX 517 GROVE CITY, OH 43123	HEARTLAND BANK 850 NORTH HAMILTON ROAD GAHANNA, OH 46230	<b>Number:</b> 60-2012 <b>Total:</b> \$8,707.09 <b>Date:</b> 03/21/2012
<b>Purpose</b>		

Quantity	Unit	Item Description	Unit Price	Subtotal
1.00		March 27, 2012 State Income Tax	\$8,707.09	\$8,707.09

Account Code	Account Description	Type	PO / BC #	Amount
1000-110-111-0000	Salaries - Trustees	Direct		\$105.23
1000-110-121-0000	Salary - Township Fiscal Officer	Direct		\$99.00
1000-110-131-0000	Salary - Administrator	Direct		\$107.68
1000-110-190-0000	Other - Salaries	Direct		\$45.84
2031-330-190-0000	Other - Salaries	Direct		\$230.91
2111-220-190-0000	Other - Salaries	Direct		\$8,118.43

I HEREBY CERTIFY THAT MONEY TO PAY  
THE ABOVE BILLS IS IN THE TREASURY OR IS  
LEVIED AND IN PROCESS OF COLLECTION AND  
UNAPPROPRIATED TO OTHER PURPOSES.

*Alana Bennett*

JACKSON TOWNSHIP, FRANKLIN COUNTY

**Payment Voucher**

<b>Office Of</b>	<b>Payee</b>	<b>Charge</b>
JACKSON TOWNSHIP 3756 HOOVER RD. P O BOX 517 GROVE CITY, OH 43123	HEARTLAND BANK 850 NORTH HAMILTON ROAD GAHANNA, OH 46230	<b>Number:</b> 61-2012 <b>Total:</b> \$7,295.61 <b>Date:</b> 03/21/2012
<b>Purpose</b>		

Quantity	Unit	Item Description	Unit Price	Subtotal
1.00		March 27, 2012 S/S and Medicare	\$7,295.61	\$7,295.61

Account Code	Account Description	Type	PO / BC #	Amount
1000-110-111-0000	Salaries - Trustees	Direct		\$71.43
1000-110-121-0000	Salary - Township Fiscal Officer	Direct		\$34.05
1000-110-131-0000	Salary - Administrator	Direct		\$46.19
1000-110-190-0000	Other - Salaries	Direct		\$29.01
1000-110-213-0000	Medicare	Direct		\$289.98
2031-330-190-0000	Other - Salaries	Direct		\$109.30
2111-220-190-0000	Other - Salaries	Direct		\$3,257.66
2111-220-213-0000	Medicare	Direct		\$3,457.99

I HEREBY CERTIFY THAT MONEY TO PAY THE ABOVE BILLS IS IN THE TREASURY OR IS LEVIED AND IN PROCESS OF COLLECTION AND UNAPPROPRIATED TO OTHER PURPOSES.

*Olma Bennett*

JACKSON TOWNSHIP, FRANKLIN COUNTY

**Payment Voucher**

Office Of	Payee	Charge
JACKSON TOWNSHIP 3756 HOOVER RD. P O BOX 517 GROVE CITY, OH 43123	HEARTLAND BANK 850 NORTH HAMILTON ROAD GAHANNA, OH 46230	<b>Number:</b> 62-2012 <b>Total:</b> \$2,859.38 <b>Date:</b> 03/21/2012
Purpose		

Quantity	Unit	Item Description	Unit Price	Subtotal
1.00		March 27, 20012 Child Support	\$2,859.38	\$2,859.38

Account Code	Account Description	Type	PO / BC #	Amount
2111-220-190-0000	Other - Salaries	Direct		\$2,859.38

I HEREBY CERTIFY THAT MONEY TO PAY  
THE ABOVE BILLS IS IN THE TREASURY OR IS  
LEVIED AND IN PROCESS OF COLLECTION AND  
UNAPPROPRIATED TO OTHER PURPOSES.

*Olma Bennett*

JACKSON TOWNSHIP, FRANKLIN COUNTY

**Payment Voucher**

<b>Office Of</b>	<b>Payee</b>	<b>Charge</b>
JACKSON TOWNSHIP 3756 HOOVER RD. P O BOX 517 GROVE CITY, OH 43123	HEARTLAND BANK 850 NORTH HAMILTON ROAD GAHANNA, OH 46230	<b>Number:</b> 63-2012 <b>Total:</b> \$3,600.00 <b>Date:</b> 03/21/2012
<b>Purpose</b>		

Quantity	Unit	Item Description	Unit Price	Subtotal
1.00		March 27, 2012 Union Dues	\$3,600.00	\$3,600.00

Account Code	Account Description	Type	PO / BC #	Amount
2111-220-190-0000	Other - Salaries	Direct		\$3,600.00

I HEREBY CERTIFY THAT MONEY TO PAY THE ABOVE BILLS IS IN THE TREASURY OR IS LEVIED AND IN PROCESS OF COLLECTION AND UNAPPROPRIATED TO OTHER PURPOSES.

*Olma Bennett*

JACKSON TOWNSHIP, FRANKLIN COUNTY

**Payment Voucher**

<b>Office Of</b>	<b>Payee</b>	<b>Charge</b>
JACKSON TOWNSHIP 3756 HOOVER RD. P O BOX 517 GROVE CITY, OH 43123	AFLAC/FLEX-ONE AFLAC WORLDWIDE HEADQUARTERS 1932 WYNNNTON ROAD COLUMBUS, GA 31999-0001	<b>Number:</b> 64-2012 <b>Total:</b> \$2,163.47 <b>Date:</b> 03/21/2012
<b>Purpose</b>		

Quantity	Unit	Item Description	Unit Price	Subtotal
1.00		March 27, 2012 Cafeteria Plan Inv.#620686	\$2,163.47	\$2,163.47

Account Code	Account Description	Type	PO / BC #	Amount
2111-220-190-0000	Other - Salaries	Direct		\$2,163.47

I HEREBY CERTIFY THAT MONEY TO PAY  
THE ABOVE BILLS IS IN THE TREASURY OR IS  
LEVIED AND IN PROCESS OF COLLECTION AND  
UNAPPROPRIATED TO OTHER PURPOSES.

*Alma Bennett*

JACKSON TOWNSHIP, FRANKLIN COUNTY

**Payment Voucher**

<b>Office Of</b>		<b>Payee</b>		<b>Charge</b>	
JACKSON TOWNSHIP 3756 HOOVER RD. P O BOX 517 GROVE CITY, OH 43123		HEARTLAND BANK 850 NORTH HAMILTON ROAD GAHANNA, OH 46230		<b>Number:</b>	65-2012
				<b>Total:</b>	\$193,636.74
				<b>Date:</b>	03/21/2012
<b>Purpose</b>					

Quantity	Unit	Item Description	Unit Price	Subtotal
1.00		March 27, 2012 Net Saleries	\$193,636.74	\$193,636.74

Account Code	Account Description	Type	PO / BC #	Amount
1000-110-111-0000	Salaries - Trustees	Direct		\$3,693.67
1000-110-121-0000	Salary - Township Fiscal Officer	Direct		\$1,659.37
1000-110-131-0000	Salary - Administrator	Direct		\$2,410.35
1000-110-190-0000	Other - Salaries	Direct		\$1,621.05
2031-330-190-0000	Other - Salaries	Direct		\$5,499.09
2111-220-190-0000	Other - Salaries	Direct		\$178,753.21

I HEREBY CERTIFY THAT MONEY TO PAY THE ABOVE BILLS IS IN THE TREASURY OR IS LEVIED AND IN PROCESS OF COLLECTION AND UNAPPROPRIATED TO OTHER PURPOSES.

*Alma Bennett*

**Warrant Listing**

March 2012

Warrant #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
12025	02/23/2012	02/23/2012	AW	RUTHERFORD AUTO BODY	\$1,795.00 *	V
12025	03/13/2012	03/13/2012	AW	RUTHERFORD AUTO BODY	-\$1,795.00	V
12127	03/20/2012	03/20/2012	AW	TRI-VALLEY FIRE DISTRICT	\$247.50	O
12128	03/21/2012	03/21/2012	AW	OHIO TUITION AUTHORITY	\$40.00	O
12129	03/21/2012	03/21/2012	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$8,938.84	O
12130	03/21/2012	03/21/2012	AW	JEFFREY P. NORMAN	\$252.46	O
12131	03/21/2012	03/21/2012	AW	CHAPTER 13 TRUSTEE	\$738.46	O
12132	03/21/2012	03/21/2012	AW	CENTRAL OHIO FIRE MUSEUM	\$37.00	O
12133	03/21/2012	03/21/2012	AW	INFO LINK COMMUNICATIONS, INC.	\$5,400.00	O
12134	03/21/2012	03/21/2012	AW	ENDURO BINDERS INC	\$109.00	O
12135	03/21/2012	03/21/2012	AW	WRIGHT GRAPHIC DESIGN	\$127.00	O
12136	03/21/2012	03/21/2012	AW	AT&T MOBILITY	\$93.60	O
12137	03/21/2012	03/21/2012	AW	AT&T	\$430.89	O
12138	03/21/2012	03/21/2012	AW	FERGUSON WATERWORKS #527	\$1,815.50	O
12139	03/21/2012	03/21/2012	AW	SHELLY MATERIALS, INC.	\$90.61	O
12140	03/21/2012	03/21/2012	AW	GORDON FLESCH COMPANY INC	\$118.72	O
12141	03/21/2012	03/21/2012	AW	PITNEY BOWES	\$50.00	O
12142	03/21/2012	03/21/2012	AW	BOB SNYDER	\$7.00	O
12143	03/21/2012	03/21/2012	AW	CHUCK'S SEPTIC TANK, SEWER & DRAIN	\$1,216.00	O
12144	03/21/2012	03/21/2012	AW	CITY OF GROVE CITY	\$1,000.00	O
12145	03/21/2012	03/21/2012	AW	CAREWORKS	\$210.00	O
12146	03/21/2012	03/21/2012	AW	COLUMBUS - CITY TREASURER	\$652.01	O
12147	03/21/2012	03/21/2012	AW	CINTAS CORPORATION	\$153.15	O
12148	03/21/2012	03/21/2012	AW	GROVE CITY AREA CHAMBER OF COMMEI	\$120.00	O
12149	03/21/2012	03/21/2012	AW	TW TELECOM	\$1,578.72	O
12150	03/21/2012	03/21/2012	AW	WINGFOOT COMMERCIAL TIRE	\$30.00	O
12151	03/22/2012	03/22/2012	AW	OHIO INSURANCE SERVICES	\$1,206.50	O
12152	03/22/2012	03/22/2012	AW	DELTA DENTAL	\$8,693.16	O
12153	03/22/2012	03/22/2012	AW	AETNA	\$431.70	O
12154	03/22/2012	03/22/2012	AW	ZEP MANUFACTURING CO.	\$448.88	O
12155	03/22/2012	03/22/2012	AW	GILBERT L. SHEETS	\$8.50	O
12156	03/22/2012	03/22/2012	AW	PAUL A ELIFRITZ	\$50.00	O
12157	03/22/2012	03/22/2012	AW	GREG RICHARDS	\$50.00	O
12158	03/22/2012	03/22/2012	AW	JON KIRKPATRICK	\$49.99	O
12159	03/22/2012	03/22/2012	AW	GALLS, AN ARAMARK COMPANY	\$122.98	O
12160	03/22/2012	03/22/2012	AW	DOCTORS WEST PHARMACY	\$1,414.67	O
12161	03/22/2012	03/22/2012	AW	BOWLING GREEN STATE UNIVERSITY	\$2,500.00	O
12162	03/22/2012	03/22/2012	AW	WORK HEALTH	\$280.00	O
12163	03/22/2012	03/22/2012	AW	LIFELINK	\$74.00	O
12164	03/22/2012	03/22/2012	AW	PHYSIO-CONTROL INC	\$620.50	O
12165	03/22/2012	03/22/2012	AW	CLASSIC SOLUTIONS INC	\$174.84	O
12166	03/22/2012	03/22/2012	AW	BEEM'S PETROLEUM	\$2,807.18	O
12167	03/22/2012	03/22/2012	AW	BATTERIES PLUS	\$12.95	O
12168	03/22/2012	03/22/2012	AW	TRISH'S STITCHES INC	\$5,205.00	O
12169	03/22/2012	03/22/2012	AW	MED 3000	\$8,265.17	O
12170	03/22/2012	03/22/2012	AW	GRAINGER	\$368.55	O

**Warrant Listing**

March 2012

Warrant #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
12171	03/22/2012	03/22/2012	AW	SPEER MECHANICAL	\$631.70	O
12172	03/22/2012	03/22/2012	AW	JOHN D. PREUER & ASSOCIATES	\$143.85	O
12173	03/22/2012	03/22/2012	AW	CINCINNATI FIRE FIGHTERS UNION LOCAL	\$490.00	O
12174	03/22/2012	03/22/2012	AW	SCENE OF THE ACCIDENT	\$500.00	O
12175	03/22/2012	03/22/2012	AW	ROY TAILOR UNIFORM CO INC	\$552.10	O
12176	03/22/2012	03/22/2012	AW	BLACKBURN'S FABRICATION INC	\$3,135.14	O
12177	03/22/2012	03/22/2012	AW	INFO LINK COMMUNICATIONS, INC.	\$2,897.00	O
12178	03/22/2012	03/22/2012	AW	BOB SUMEREL TIRE CO. INC	\$2,819.96	O
12179	03/22/2012	03/22/2012	AW	W.D. TIRE WAREHOUSE INC	\$4,196.24	O
12180	03/22/2012	03/22/2012	AW	PARR PUBLIC SAFETY EQUIPMENT	\$234.86	O
12181	03/22/2012	03/22/2012	AW	PRO CHEM INC	\$400.50	O
12182	03/22/2012	03/22/2012	AW	CUMMINS BRIDGEWAY, LLC	\$124.87	O
12183	03/22/2012	03/22/2012	AW	BECKER ELECTRIC	\$409.91	O
12184	03/22/2012	03/22/2012	AW	AIRGAS GREAT LAKES INC	\$874.37	O
12185	03/22/2012	03/22/2012	AW	BOUND TREE MEDICAL, LLC	\$5,092.78	O
12186	03/22/2012	03/22/2012	AW	ORACLE ELEVATOR CO.	\$579.00	O
12187	03/22/2012	03/22/2012	AW	HI-LINE	\$536.06	O
12188	03/22/2012	03/22/2012	AW	HORTON EMERGENCY VEHICLES	\$497.26	O
12189	03/22/2012	03/22/2012	AW	FINLEY FIRE EQUIPMENT CO INC	\$861.66	O
12190	03/22/2012	03/22/2012	AW	NATIONAL FIRE SPRINKLER ASSOCIATION	\$95.00	O
12191	03/22/2012	03/22/2012	AW	GRIMES CARPET CLEANING	\$825.00	O
12192	03/22/2012	03/22/2012	AW	TIME WARNER CABLE	\$2,100.00	O
12193	03/22/2012	03/22/2012	AW	STAPLES CREDIT PLAN	\$318.07	O
12194	03/22/2012	03/22/2012	AW	RADIO SHACK CORPORATION	\$3.19	O
12195	03/23/2012	03/23/2012	AW	MICHAEL LILLY	\$379.59	O
12196	03/23/2012	03/23/2012	AW	NANCY FISHER	\$116.47	O
12197	03/26/2012	03/26/2012	AW	KWEST GROUP	\$5,540.39	O
12198	03/26/2012	03/26/2012	AW	CARAHSOFT	\$2,860.30	O
Total:					\$91,661.30	

*Last two checks done after reports.*

I CERTIFY THAT MONEY TO PAY THIS WARRANT IS IN THE TREASURY OR IS IN THE PROCESS OF COLLECTION AND NOT BEING APPLIED TO OTHER PURPOSES.

*Uma Bennett*

**Warrant Listing**

March 2012

Warrant #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
12127	03/20/2012	03/20/2012	AW	TRI-VALLEY FIRE DISTRICT	\$247.50	O
12128	03/21/2012	03/21/2012	AW	OHIO TUITION AUTHORITY	\$40.00	O
12129	03/21/2012	03/21/2012	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$8,938.84	O
12130	03/21/2012	03/21/2012	AW	JEFFREY P. NORMAN	\$252.46	O
12131	03/21/2012	03/21/2012	AW	CHAPTER 13 TRUSTEE	\$738.46	O
12132	03/21/2012	03/21/2012	AW	CENTRAL OHIO FIRE MUSEUM	\$37.00	O
12133	03/21/2012	03/21/2012	AW	INFO LINK COMMUNICATIONS, INC.	\$5,400.00	O
12134	03/21/2012	03/21/2012	AW	ENDURO BINDERS INC	\$109.00	O
12135	03/21/2012	03/21/2012	AW	WRIGHT GRAPHIC DESIGN	\$127.00	O
12136	03/21/2012	03/21/2012	AW	AT&T MOBILITY	\$93.60	O
12137	03/21/2012	03/21/2012	AW	AT&T	\$430.89	O
12138	03/21/2012	03/21/2012	AW	FERGUSON WATERWORKS #527	\$1,815.50	O
12139	03/21/2012	03/21/2012	AW	SHELLY MATERIALS, INC.	\$90.61	O
12140	03/21/2012	03/21/2012	AW	GORDON FLESCH COMPANY INC	\$118.72	O
12141	03/21/2012	03/21/2012	AW	PITNEY BOWES	\$50.00	O
12142	03/21/2012	03/21/2012	AW	BOB SNYDER	\$7.00	O
12143	03/21/2012	03/21/2012	AW	CHUCK'S SEPTIC TANK, SEWER & DRAIN	\$1,216.00	O
12144	03/21/2012	03/21/2012	AW	CITY OF GROVE CITY	\$1,000.00	O
12145	03/21/2012	03/21/2012	AW	CAREWORKS	\$210.00	O
12146	03/21/2012	03/21/2012	AW	COLUMBUS - CITY TREASURER	\$652.01	O
12147	03/21/2012	03/21/2012	AW	CINTAS CORPORATION	\$153.15	O
12148	03/21/2012	03/21/2012	AW	GROVE CITY AREA CHAMBER OF COMMEI	\$120.00	O
12149	03/21/2012	03/21/2012	AW	TW TELECOM	\$1,578.72	O
12150	03/21/2012	03/21/2012	AW	WINGFOOT COMMERCIAL TIRE	\$30.00	O
12151	03/22/2012	03/22/2012	AW	OHIO INSURANCE SERVICES	\$1,206.50	O
12152	03/22/2012	03/22/2012	AW	DELTA DENTAL	\$8,693.16	O
12153	03/22/2012	03/22/2012	AW	AETNA	\$431.70	O
12154	03/22/2012	03/22/2012	AW	ZEP MANUFACTURING CO.	\$448.88	O
12155	03/22/2012	03/22/2012	AW	GILBERT L. SHEETS	\$8.50	O
12156	03/22/2012	03/22/2012	AW	PAUL A ELIFRITZ	\$50.00	O
12157	03/22/2012	03/22/2012	AW	GREG RICHARDS	\$50.00	O
12158	03/22/2012	03/22/2012	AW	JON KIRKPATRICK	\$49.99	O
12159	03/22/2012	03/22/2012	AW	GALLS,AN ARAMARK COMPANY	\$122.98	O
12160	03/22/2012	03/22/2012	AW	DOCTORS WEST PHARMACY	\$1,414.67	O
12161	03/22/2012	03/22/2012	AW	BOWLING GREEN STATE UNIVERSITY	\$2,500.00	O
12162	03/22/2012	03/22/2012	AW	WORK HEALTH	\$280.00	O
12163	03/22/2012	03/22/2012	AW	LIFELINK	\$74.00	O
12164	03/22/2012	03/22/2012	AW	PHYSIO-CONTROL INC	\$620.50	O
12165	03/22/2012	03/22/2012	AW	CLASSIC SOLUTIONS INC	\$174.84	O
12166	03/22/2012	03/22/2012	AW	BEEM'S PETROLEUM	\$2,807.18	O
12167	03/22/2012	03/22/2012	AW	BATTERIES PLUS	\$12.95	O
12168	03/22/2012	03/22/2012	AW	TRISH'S STITCHES INC	\$5,205.00	O
12169	03/22/2012	03/22/2012	AW	MED 3000	\$8,265.17	O
12170	03/22/2012	03/22/2012	AW	GRAINGER	\$368.55	O
12171	03/22/2012	03/22/2012	AW	SPEER MECHANICAL	\$631.70	O
12172	03/22/2012	03/22/2012	AW	JOHN D. PREUER & ASSOCIATES	\$143.85	O

**Warrant Listing**

March 2012

Warrant #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
12173	03/22/2012	03/22/2012	AW	CINCINNATI FIRE FIGHTERS UNION LOCAL	\$490.00	O
12174	03/22/2012	03/22/2012	AW	SCENE OF THE ACCIDENT	\$500.00	O
12175	03/22/2012	03/22/2012	AW	ROY TAILOR UNIFORM CO INC	\$552.10	O
12176	03/22/2012	03/22/2012	AW	BLACKBURN'S FABRICATION INC	\$3,135.14	O
12177	03/22/2012	03/22/2012	AW	INFO LINK COMMUNICATIONS, INC.	\$2,897.00	O
12178	03/22/2012	03/22/2012	AW	BOB SUMEREL TIRE CO. INC	\$2,819.96	O
12179	03/22/2012	03/22/2012	AW	W.D. TIRE WAREHOUSE INC	\$4,196.24	O
12180	03/22/2012	03/22/2012	AW	PARR PUBLIC SAFETY EQUIPMENT	\$234.86	O
12181	03/22/2012	03/22/2012	AW	PRO CHEM INC	\$400.50	O
12182	03/22/2012	03/22/2012	AW	CUMMINS BRIDGEWAY, LLC	\$124.87	O
12183	03/22/2012	03/22/2012	AW	BECKER ELECTRIC	\$409.91	O
12184	03/22/2012	03/22/2012	AW	AIRGAS GREAT LAKES INC	\$874.37	O
12185	03/22/2012	03/22/2012	AW	BOUND TREE MEDICAL, LLC	\$5,092.78	O
12186	03/22/2012	03/22/2012	AW	ORACLE ELEVATOR CO.	\$579.00	O
12187	03/22/2012	03/22/2012	AW	HI-LINE	\$536.06	O
12188	03/22/2012	03/22/2012	AW	HORTON EMERGENCY VEHICLES	\$497.26	O
12189	03/22/2012	03/22/2012	AW	FINLEY FIRE EQUIPMENT CO INC	\$861.66	O
12190	03/22/2012	03/22/2012	AW	NATIONAL FIRE SPRINKLER ASSOCIATION	\$95.00	O
12191	03/22/2012	03/22/2012	AW	GRIMES CARPET CLEANING	\$825.00	O
12192	03/22/2012	03/22/2012	AW	TIME WARNER CABLE	\$2,100.00	O
12193	03/22/2012	03/22/2012	AW	STAPLES CREDIT PLAN	\$318.07	O
12194	03/22/2012	03/22/2012	AW	RADIO SHACK CORPORATION	\$3.19	O
12195	03/23/2012	03/23/2012	AW	MICHAEL LILLY	\$379.59	O
12196	03/23/2012	03/23/2012	AW	NANCY FISHER	\$116.47	O
Total:					<u>\$85,055.61</u>	

I HEREBY CERTIFY THAT MONEY TO PAY  
THE ABOVE BILLS IS IN THE TREASURY OR IS  
LEVIED AND IN PROCESS OF COLLECTION AND  
UNAPPROPRIATED TO OTHER PURPOSES.

*Alma Bennett*