

MINUTES OF BOARD OF TRUSTEES, JACKSON TOWNSHIP, FRANKLIN COUNTY

May 22, 2012 – Special Session

OPENING

Chairman David Burris called the special meeting of the Jackson Township Board of Trustees to order on Tuesday, May 22, 2012, at 3:00 p.m. at the Jackson Township Administration Building, 3756 Hoover Road, Grove City, Ohio.

ROLL CALL

David Burris	Present
Stephen Bowshier	Present
Jim Rauck	Present
Ron Grossman	Present

Mr. Burris moved to go into Executive Session for discussion with the Board of the Firefighters Local 2672 regarding general handbook updates and personnel policies. Mr. Bowshier seconded the motion. VOTE: all yes.

Present for the Executive Session were Trustees David Burris, Stephen Bowshier, and Jim Rauck; Fiscal Officer Ron Grossman; Administrator Michael Lilly; Chief Lloyd Sheets; Deputy Chief Rick Dawson; Captain Scott Bowyer; and Firefighters Mike Aeh, Rich Fannin, John Burley, Dan Tilley and Greg Richards. At 3:30 p.m. all the personnel from the fire department left the meeting. Those remaining were the Township Board members, the Fiscal Officer, and the Administrator.

At 3:58 p.m. Mr. Burris moved to return to regular session. Mr. Rauck seconded the motion. VOTE: all yes.

Mr. Burris moved to adjourn. Mr. Rauck seconded the motion. VOTE: all yes. Meeting adjourned at 3:58 a.m.

ATTEST:



Ron Grossman, Fiscal Officer



David Burris, Chairman

MINUTES OF BOARD OF TRUSTEES, JACKSON TOWNSHIP, FRANKLIN COUNTY

May 22, 2012

OPENING

The Board of Trustees of Jackson Township, Franklin County, Ohio, met in regular session on Tuesday, May 22, 2012, at the Jackson Township Administration Building, 3756 Hoover Road, Grove City, Ohio. Chairman David Burris opened the meeting at 4:05 p.m. and invited those present to recite the Pledge of Allegiance. Mr. Burris gave the opening prayer.

ROLL CALL

David Burris	Present
Stephen Bowshier	Present
Jim Rauck	Present
Ron Grossman	Present

RESOLUTION 2012-56

Mr. Burris moved to delete the reading and to approve the minutes for the May 8, 2012, regular meeting. Mr. Bowshier seconded the motion. VOTE: all yes.

RESOLUTION 2012-57

Mr. Burris moved to accept the following reports as prepared and presented to the Board by Fiscal Officer Ron Grossman: Fund Status, Expenditure Account Status, Warrant Register, and Memos of Expenditure. Mr. Rauck seconded the motion. VOTE: all yes.

RESOLUTION 2012-58

Mr. Burris moved to pay payroll, pay all bills, and approve purchase orders. Mr. Bowshier seconded the motion. VOTE: all yes.

OLD BUSINESS – NONE

NEW BUSINESS

RESOLUTION 2012-59

Mr. Burris introduced Resolution 2012-59 to adopt the 2012 International Property Maintenance Code (IPMC), and Mr. Bowshier moved to table the resolution. Mr. Burris seconded the motion. VOTE: all yes. Resolution 2012-59 is tabled.

DEPARTMENT REPORTS**ZONING & ADMINISTRATION**

Mr. Lilly provided the Board with a written report. He also reported on the following:

- White Road – should be finished by the end of the week. Work was in progress on the final driveway at the Jeffries' residence yesterday. The only thing holding up final completion is the chlorination of the water line by the City of Columbus which is out of our control. That is between the Cities of Grove City and Columbus and the three people in Columbus who deal with the water line chlorination. The 25 mile per hour sign is to be removed by May 31.
- We have a quote on the retaining wall at the Chadwell property (White Road) and I-71. The first quote is for \$9300. The Township will split the cost with Grove City.
- Road shop fix up: quotes are \$13,115 for drywall and \$8,500 for metal ceiling. To upgrade shop lighting \$4,679 for 21 lamps and \$4,600 for 17 lamps. The lighting would be a definite safety improvement needed for that shop.
- Rezoning - Rob Rishel representing Dick Jones has filed for 3 parcels along SR 104. These are not related to the quarry properties; they are other land holdings. The application is to change from Rural Residential to Planned Commercial to bring these parcels into compliance with our Comprehensive Plan. Proposal will go to the County in June and will come before the Township in July.
- He noted all the properties listed for nuisance grass. The first two have been cut and will come off the list.
- Demolitions - There are two quotes for demolition of properties (\$5300 to remove the old Evans Market on London Groveport Road) and \$4,400 for a house on Casa Boulevard).
- Tax Budget is next priority for Mr. Lilly and Mr. Grossman to address.
- Township road maintenance projects are not bid yet. Those bids are due to the County on the 29th.
- Liberty Tire - We received notice from ODNR that we have a grant approved for \$46,405 to improve Liberty Tire's operation.
- Value Inn – Demolition is scheduled for July 8.
- Congratulations to Keep Grove City Beautiful Committee and those associated with the Boy Scouts who received Emerald Awards from SWACO today.
- Memorial Day Parade – Monday, May 28 - Those desiring to walk in the parade must be assembled in front of OLPH Church by 11:00 a.m.
- Mr. Lilly updated the Board about where we stand with the fire house. Architect Joe Weithman will get info to us on the elevations by the end of the week and plans to be here at the next meeting on June 5. Mr. Rauck asked about the possibility of getting a bid for a metal roof, whether we could get an optional bid for metal. Mr. Burris was concerned about cost overrun with a medic and engine to buy. Mr. Rauck stated the rough cost for metal roof was approximately 20% higher, but the longevity would be triple that of a shingled roof. It was mentioned that we have had a bad experience with the roof at 202, which was probably due to bad design. Mr. Burris also mentioned the aesthetics in the residential neighborhood.

FIRE DEPARTMENT

Chief Sheets provided the Board with a written report. He reported on the following during the Meeting:

- Total EMS responses in the last two weeks is 282; transports, 152.
- Total fire responses 174; other responses 140 and cancelled responses 24.
- Department currently has 12 car seat technicians - 11 full-time and 1 part-time.
- Jenny Thomas has completed her instructor's certification. She can now keep all the other personnel up-to-date on recertification. Would like to have 3 more qualified which would mean 4 per unit and two on days so that we can cover when someone walks in while there is a run.
- Received two estimates for concrete work for Stations 202 and 203. Buckeye Cement is \$7.85 per sq foot, and Moore construction is \$8.75 per sq foot. In order to have the crack in front of 202 filled – Buckeye bid \$1,092.00 to do that; Moore Construction bid \$2,000.00. S.M. Construction has not yet responded.
- Part-Time firefighter Chris Barnes has resigned his position and plans to go to nursing school. Currently have 12 Fire Techs and 9 Part-Time Firefighters. Would like to receiving approval to hire 3 part-time firefighters.
- Chief Dawson attended the Ohio EMS Leadership conference held in Columbus and sponsored by Grant Lifelink.
- Chief Sheets attended a public meeting with Mt Carmel and spoke about the noise and EMS vehicle traffic going into Mt Carmel's new facility planned for Hoover Road.
- Hydrant pumping has started.
- Luke Smith returned to full duty today (May 22).

Firefighter Dave Fannin then presented a radio update from what was presented last week.

Firefighter Dave Fannin updated his radio report presented last week, as well as additional numbers for the 18 that would replace the entire fleet of radios that are no longer supported by Motorola.

- The thirty existing radios qualified for trade-in on new re-banded radios at a greatly discounted price. We have already paid \$20,338.00 for portable radio upgrades; an additional \$43,848.00 would purchase the 30 radios that are already sitting there at the County Sheriff's office. If we were to buy this same equipment in the future, the full price would be \$134,572.00. Purchasing now would give us a savings of over 52% on the existing 30 radios that are already sitting there. Eighteen more radios would replace all the portable radios that are no longer supported by Motorola. The discount we can get from Motorola for that if we were to order 18 radios with the required accessories and have a chip before the end of June 2012, we can get for \$56,884.50. If we were to buy in the future, it would cost us \$89,358. This would be a savings of 36% if we purchase now. NOTE: These are the portable radios (the walkies). It does not pertain to the mobile radios that are installed in the vehicles or the fire stations. That phase is to come after the portable radios are completed. We will be going through a similar process with the mobile radios that we are going through right now with the portables. The good news is that most of the mobile radios that we have now are newer radios, and they won't need to be replaced. We will just need to upgrade the software, so an estimated price when we get to that phase is going to be about half of what we are going through now. We have approximately 40 mobile radios installed in every vehicle and in the stations.

- Mr. Burris asked what would be reasonable to buy this year and then go on a rotation basis. Response from several in the room was 30. The only problem we might have in the future is not being able to get parts for them. We should begin a yearly rotation to swap for new ones. Firefighter Fannin also raised the issue that these older radios have less channel capacity (this whole organic issue). Most of these only have capability for 160 channels and right now there are over 400 available channels. The 30 new radios will have the 400 channel capability but the older radios are limited. That greatly hurts our communication on any kind of incident.

IPMC: Lt. Dolby stated that because we do not use Grove City as our property maintenance enforcement, International Property Maintenance Code is a different addition. We could probably adjust however we want to make it suitable for the Township. Only thing Mike Boso suggested to him when he asked about it was that someone ought to be certified, and Lt Dolby volunteered to sit for the test for \$180.00.

Board inquired as to how the Honor Guard was progressing. It seems to be working well. There were some issues that can be solved.

Mr. Lilly stated he will be developing a list of vehicles, equipment, and other surplus items to go to auction on Gov Deals.

Security system upgrade discussed briefly.

ANNOUNCEMENTS

The next regular meeting of the Jackson Township Board of Trustees will be Tuesday, June 5, 2012, at 1:30 p.m. with caucus to begin at 12:45 pm.

ADJOURNMENT

RESOLUTION 2012-60

Mr. Burris moved to adjourn. Mr. Bowshier seconded the motion. VOTE: all yes.

Meeting was adjourned at 4:45 p.m.

ATTEST:



 Ron Grossman, Fiscal Officer



 David Burris, Chairman

- **White Road**
Remaining items are 1 driveway and 2 broken concrete sections being completed today and chlorination of waterline. Obtaining separate quotes for small retaining wall (90' long) on Chadwell property at I-71, too steep to mow. 1st quote is \$9,300 awaiting 2nd quote; anticipate sharing costs with GC.
- **White Road – Phase 3** Estimates for a phase 3 project (McDowell to Kelnor) are a little over \$2.0M and would use the same 3-way partnership model as previous sections, meaning local cost to FC, GC and JT may be \$70k to \$100k for each agency. Have also discussed adding sidewalks along Hunting Creek to be a bid alternate item in the Phase 3 work. OPWC grant applications due in Sept, award announcements Dec. 2012, funds available July 1, 2013 and construction in Summer 2014. OPWC Application to be prepared by EMHT.
- **Township 2015 Bicentennial** As Columbus celebrates its 200th anniversary this year, the settlement of JT officially started in 1815. Discussing with SWFCHS and VCB to see if there is any interest in planning some kind of event locally for the bicentennial of JT in 2015.
- **Medical Insurance** MMOH plan updates May 1st. Open enrollment through end of May. New VSP Vision plan effective May 1st. Employee insurance updates distributed. FraCo Commissioners have started process to explore how to offer county cooperative insurance to local governments. More information to be provided later this summer.
- **Road Shop** Ceiling quotes are (\$13,115 – drywall and \$8,500 for metal ceiling) and upgraded lighting quotes are (\$4,679 for 21 lamps = \$222/ea) and (\$4,600 for 17 lamps = \$270/ea). Lamps are 6-bulb high bay T8 lamps for improved lighting and efficiency.
- **Training Tower** Reviewed liability questions with insurer, legal and BWC and recommend that construction be contracted by township with professional contractor and allow JTFD to do minor finishing details while on-duty. Release Forms used by Columbus and State Fire Academy were provided, other townships with towers also insured by OTARMA did not have releases or policies and are in the process of developing such.
- **Re-Zoning Filed** Rob Rishel filed rezoning application on behalf of Dick Jones for 3 parcels along SR104 to change from Rural Residential to Planned Commercial (ie “limited commercial in comprehensive plan”) in compliance with the 2010 Land Use Plan update.
- **Property Mtce Code** Proposing adoption of IPMC to give zoning additional authority to help deal with problem properties. IPMC is indirectly enforceable through the Fire Code, but proposing to have IPMC accessible directly to Zoning would be very helpful. Requires 30 day public notice posting process before becoming effective.

- **Nuisance Grass** Have been using the same procedures we developed over past few years to aggressively and respond to nuisance grass problems in timely fashion. Grass Status as follows:

Address	Posted	Cut
7574 Vern	16-May	
7598 Vern	16-May	
7562 Vern	16-May	
2487 Chinquo	15-May	
2471 Chinquo	15-May	
2355 Chinquo	15-May	
2365 Chinquo	15-May	by owner 5/18
3616 Casa	10-May	by owner 5/16
3680 Casa	10-May	by owner 5/16
4815 Harrisburg	10-May	by owner 5/16
2470 Charlemagne	8-May	5/15 by contractor
2346 Charlemagne	8-May	5/15 by contractor
6353 Hoover	8-May	5/17 by contractor
3117 Ventura	8-May	5/15 by contractor
3157 Ventura	8-May	5/15 by contractor
2099 White	8-May	5/17 by contractor
6940 Young	8-May	5/17 by contractor
3589 Orders	8-May	by owner 5/17
4005 Alkire	8-May	5/15 by contractor
3862 Casa	8-May	5/15 by contractor
2640 Holton	8-May	5/17 by contractor

- **Demolition Nuisances** Obtaining quotes for the demolition of 3388 London-Groveport (Evans Market at 665 Interchange - \$5,350) and 3862 Casa for \$4,350 for both structures being dangerous and uninhabitable nuisances. Both property owners are acceptable to having township demolish under nuisance abatement and assess costs as a tax lien. Awaiting 2nd quotes from SM Miller Construction.
- **2013 Tax Budget** To be prepared June 18-29th for advertisement and public inspection July 6-17th. Adopt by Board Resolution July 17th meeting and due to County by the July 20th Deadline.
- **Road Work** Shelly Company received county wide contract, but Township work bid is due May 29th. JT has only crack sealing (Cabin, Seeds, Anglebrook, Deerpath, Hibbs, Lynnbrook) and slurry sealing (Borrow Road). Schedule to be provided in June after review of bids.

- **Sta204 revisions** Reduced footprint from 13,000 sqft to 9,300 and 8,900 brings the project back into budget (based on \$239/sqft estimates). M&W needs Township decision on Option A or Option B now so they can proceed with detailed design.
- **Sta204 zoning** Site plan meets zoning criteria and propose handling property under rezoning at same time we have the Jones parcels on SR104. Proposed new zoning district to be Community Facility to match Grove City thus avoiding any zoning issues with GC upon annexation...(draft CF text amendment attached).
- **Liberty Tire** Have once again received Grant approval from ODNR to sponsor improvements for Liberty Tire in the amount of \$46,405.
- **Playgrounds -** Liberty Tire is working to provide us with crumb rubber to install in the GC Road playground for additional fall protection. 6" of crumb rubber provides superior protection over current pea gravel.
- **Road Worker** Have confirmed that Eric Butler, previously employed with the Road Dept. 2008-2010 is available to work seasonally in the Road Dept. First day is Mon. June 4th and will work 3-days (24 hours) per week.
- **Value Inn Demolition** Bid Opening for contractors June 6th, Police & Fire Training July 1-14th and Demolition for July 16th.
- **Deferred Comp Meetings** Ohio Deferred Comp. representatives will be available on June 11, 12 and 19 to meet with all employees from 9:30am-11:30am.

Payment Listing

Year 2012

may 2012

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
107-2012	05/31/2012	05/31/2012	CH	PAYCOR	\$390.76	C
108-2012	05/31/2012	05/31/2012	CH	HEARTLAND BANK	\$8,351.67	C
109-2012	05/31/2012	05/31/2012	CH	HEARTLAND BANK	\$49,780.08	C
110-2012	05/31/2012	05/31/2012	CH	HEARTLAND BANK	\$307,134.61	C
111-2012	05/31/2012	05/31/2012	CH	HEARTLAND BANK	\$746.15	C
112-2012	05/31/2012	05/31/2012	CH	HEARTLAND BANK	\$13,855.39	C
113-2012	05/31/2012	05/31/2012	CH	HEARTLAND BANK	\$11,005.45	C
114-2012	05/31/2012	05/31/2012	CH	HEARTLAND BANK	\$3,344.82	C
115-2012	05/31/2012	05/31/2012	CH	MEDICAL MUTUAL	\$78,144.54	C
116-2012	05/31/2012	06/05/2012	CH	HEARTLAND BANK	\$45.55	C
Total Payments:					\$472,799.02	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					<u>\$472,799.02</u>	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.