

MINUTES OF BOARD OF TRUSTEES, JACKSON TOWNSHIP, FRANKLIN COUNTY

February 28, 2012

At 5:30 p.m. the Jackson Township Board of Trustees met in a working session with representatives of Mull and Weithman, the architects of the new fire station, preceding the regular meeting.

OPENING

The Board of Trustees of Jackson Township, Franklin County, Ohio, met in regular session on Tuesday, February 28, 2012, at the Jackson Township Administration Building, 3756 Hoover Road, Grove City, Ohio. Chairman David Burris opened the meeting at 7:00 p.m. and invited those present to recite the Pledge of Allegiance. Mr. Burris gave the opening prayer.

ROLL CALL

David Burris	Present
Stephen Bowshier	Present
Jim Rauck	Present
Alma Bennett	Present

RESOLUTION 2012-19

Mr. Burris moved to delete the reading and to approve the minutes for the February 14, 2012, regular meeting. Mr. Bowshier seconded the motion. VOTE: all yes.

RESOLUTION 2012-20

Mr. Burris moved to accept the following reports as prepared and presented to the Board by Fiscal Officer Alma Bennett: Fund Status, Expenditure Account Status, Warrant Register, and Memos of Expenditure. Mr. Rauck seconded the motion. VOTE: all yes.

RESOLUTION 2012-21

Mr. Burris moved to pay payroll, pay all bills, and approve purchase orders. Mr. Bowshier seconded the motion. VOTE: all yes.

OLD BUSINESS – NONE

NEW BUSINESS

RESOLUTION 2012-22

Mr. Burris read Resolution 2012-22 and moved to arrange for removal of junk motor vehicles in Jackson Township. Mr. Bowshier seconded the motion. VOTE: all yes.

RESOLUTION 2012-23

Mr. Burris read Resolution 2012-23 and moved to arrange for removal of noxious weeds in Jackson Township. Mr. Rauck seconded the motion. VOTE: all yes.

RESOLUTION 2012-24

Mr. Burris read Resolution 2012-24 and moved to designate Mr. Lilly as Zoning Inspector in Jackson Township. Mr. Rauck seconded the motion. VOTE: all yes.

DEPARTMENT REPORTS

ZONING & ADMINISTRATION

Mr. Lilly provided the Board with a written report, which he reviewed orally.

FIRE DEPARTMENT

Chief Sheets provided the Board with a written report, which he reviewed orally.

ANNOUNCEMENTS

Mr. Burris announced there will be special meetings/executive sessions at 5:00 p.m. March 5, 2012, and 7:30 a.m. on Wednesday, March 7, 2012, at which time the Board will be conducting promotional interviews.

Mr. Burris announced the Board of Trustees will attend the Franklin County Engineers Annual Meeting on the evening of Thursday, March 8, 2012. No Township business will be conducted.

Mr. Burris announced the next regular meeting of the Jackson Township Board of Trustees will be held on Tuesday, March 13, 2012, at 1:30 p.m. with caucus to begin at 12:45 p.m.

RESOLUTION 2012-25

At 7:20 p.m. Mr. Burris moved to go into executive session for discussion of possible land acquisition and discussion of the promotional process. Mr. Bowshier seconded the motion. VOTE: all yes.

Present in Executive Session were Trustees Burris, Bowshier, and Rauck; Fiscal Officer Alma Bennett; and Administrator Michael Lilly.

RESOLUTION 2012-26

At 8:40 Mr. Burris moved to return to Regular Session. Mr. Bowshier seconded the motion. VOTE: all yes.

RESOLUTION 2012-27

Mr. Burris moved to adjourn. Mr. Rauck seconded the motion. VOTE: all yes.

Meeting was adjourned at 8:40 p.m.

ATTEST:



Alma Bennett, Fiscal Officer



David Burris, Chairman

JACKSON TOWNSHIP

February 28, 2012

RESOLUTION 2012-22

RESOLUTION TO ARRANGE FOR REMOVAL OF JUNK MOTOR VEHICLES IN JACKSON TOWNSHIP

WHEREAS, the Jackson Township Board of Trustees has the authority under Ohio Revised Code 505.871 to ensure that “junk” motor vehicles do not become a public nuisance in the Township and to declare when a nuisance situation is present; and

WHEREAS, in accordance with Ohio Revised Code 4513.60 a junk motor vehicle is a vehicle that is (1.) three years old or older, (2.) is extensively damaged (including, but not limited to, missing wheels, tires, motor or transmission, (3.) is apparently inoperable, and (4.) has a fair market value of \$1,500 or less; and

WHEREAS, property owners failing to remove a junk motor vehicle after receiving a 14-day Notice may be liable for the actual costs of removal plus impound storage costs as well an additional administrative fee of \$100.00 placed as a tax lien on the property owner’s tax bill; now

THEREFORE BE IT RESOLVED, that all property owners within the boundaries of Jackson Township will have been duly served notice that the provisions of ORC 505.871 providing authority to the Board of Trustees to remove junk motor vehicles shall be in force and effect for the calendar year 2012.

I So Move David Burr
Seconded Stephen Bowshier

VOTE

YES

NO

David Burris	<u>David Burr</u>	_____
Stephen Bowshier	<u>Stephen Bowshier</u>	_____
Jim Rauck	<u>Jim Rauck</u>	_____

FISCAL OFFICER’S CERTIFICATION

Adopted during Public Meeting and Dated this 28 day of February, 2012.

Alma Bennett
Alma Bennett, Jackson Township Fiscal Officer

JACKSON TOWNSHIP

February 28, 2012

RESOLUTION 2012-23

RESOLUTION TO ARRANGE FOR REMOVAL OF NOXIOUS WEEDS AND HIGH GRASSES IN JACKSON TOWNSHIP

WHEREAS, the Jackson Township Board of Trustees is charged with seeing that noxious weeds and high grasses do not persist in the Township and to declare a nuisance situation; and

WHEREAS, the removal of noxious weeds and high grasses as described in the Ohio Revised Code Sections 505.87 and 5579.07 shall be in full force and effect throughout Jackson Township in addition to Section 307 of the Jackson Township Zoning Resolution; and

WHEREAS, a property owner failing to remove noxious weeds or grasses within seven (7) days after receiving Notice declaring that a nuisance situation exists shall have actual costs of removal plus an additional administrative fee of \$100.00 placed as a tax lien on the property owner's tax bill; now

THEREFORE BE IT RESOLVED, that all property owners within the boundaries of Jackson Township will have been duly served notice and the code standards and assessment policy stated above shall be in force and effect for calendar year 2012.

I So Move David Burris

Seconded Jim Rauck

VOTE

YES

NO

David Burris David Burris _____

Stephen Bowshier Stephen Bowshier _____

Jim Rauck Jim Rauck _____

FISCAL OFFICER'S CERTIFICATION
Adopted during Public Meeting and Dated this 28 day of February, 2012.
Alma Bennett
Alma Bennett, Jackson Township Fiscal Officer

JACKSON TOWNSHIP

February 28, 2012

RESOLUTION 2012-24

RESOLUTION TO DESIGNATE ZONING INSPECTOR

WHEREAS, Ohio Revised Code section 519.16 provides authority to the Township Board of Trustees to designate a “Zoning Inspector” for the purpose of enforcing zoning regulations; and

WHEREAS, the Jackson Township Zoning Resolution specifically uses the term “Zoning Administrator” for the purpose of enforcing zoning regulations; now

THEREFORE BE IT RESOLVED, to resolve and clarify any ambiguity between the Zoning Resolution and the ORC, the Township Board of Trustees hereby appoints and designates Township Administrator Michael Lilly, as both the “Township Zoning Administrator” and the “Township Zoning Inspector” for the purpose of enforcing zoning regulations.

I So Move David Burris

Seconded Jim Rauck

VOTE

YES

NO

David Burris	<u>David Burris</u>	_____
Stephen Bowshier	<u>Stephen Bowshier</u>	_____
Jim Rauck	<u>Jim Rauck</u>	_____

FISCAL OFFICER’S CERTIFICATION

Adopted during Public Meeting and Dated this 28 day of February, 2012.

Alma Bennett
Alma Bennett
Jackson Township Fiscal Officer

519.16 Enforcement of zoning regulations - township zoning inspector.

For the purpose of enforcing the zoning regulations, the board of township trustees may provide for a system of zoning certificates, may establish and fill the position of township zoning inspector, together with assistants as the board deems necessary, may fix the compensation for those positions, and may make disbursements for them. The township fiscal officer may be appointed secretary of the township zoning commission, secretary of the township board of zoning appeals, and zoning inspector, and the fiscal officer may receive compensation for the fiscal officer's services in addition to other compensation allowed by law.

Effective Date: 10-01-1953; 12-20-2005

519.161 Township zoning inspector's bond.

The township zoning inspector, before entering upon the duties of office, shall give bond, signed by a bonding or surety company authorized to do business in this state or, at the inspector's option, signed by two or more freeholders having real estate in the value of double the amount of the bond, over and above all encumbrances to the state, in the sum of not less than one thousand or more than five thousand dollars as fixed by the board of township trustees. The surety company or real estate bond shall be approved by the board of township trustees, and the bond shall be conditioned upon the faithful performance of the zoning inspector's official duties. The bond shall be deposited with the township fiscal officer.

Effective Date: 11-05-1959; 12-20-2005

Excerpt from Jackson Township Zoning Resolution

SECTION 103.02 ZONING ADMINISTRATOR DUTIES AND RESPONSIBILITIES

The following constitutes the duties and responsibilities of the Zoning Administrator.

- A. Certificate of Zoning Compliance. To issue a Certificate of Zoning Compliance when these regulations have been followed or to refuse to issue the same in event of non-compliance.
- B. Collection of Fees. To collect the designated fees as set forth by the Township Trustees for Certificates of Zoning Compliance, application for Zoning Map Amendments or changes to the Zoning Resolution, Appeals, Variances, Conditional Use Permits, and any other applicable fee or service charge.
- C. Making and Keeping of Records. To make and keep all records necessary and appropriate to the office, including records of the issuance or denial of all Certificates of Zoning Compliance and of receipt of complaints of violation of this Zoning Resolution and action taken on the same.
- D. Inspection of Building or Land. To inspect any building or land to determine whether any violations of this Zoning Resolution have been committed or exist.
- E. Enforcement. To enforce this Zoning Resolution and make all necessary steps to remedy any condition found in violation by ordering in writing the discontinuance of illegal uses or illegal work in progress. The Zoning Administrator may request the Franklin County Prosecuting Attorney to commence appropriate action.

JACKSON TOWNSHIP FIRE DEPARTMENT

P.O. Box 517 ♦ 3650 Hoover Road ♦ Grove City, OH 43123 ♦ Phone: 614-875-5588 ♦ Fax: 614-875-2691
Website: www.jacksontownship.org/fire ♦ E-Mail: fire.admin@jacksontownship.org

February 28, 2011

Report of Fire Department Activities for the week of

February 14, 2011 thru February 27, 2011

- We had 222 EMS responses and 86 fire responses in the last two weeks.
- Phase II of the Captain and Lieutenants Promotional process is complete.
- We are sending with the Boards approval at Lieutenant and a senior Firefighter to FDIC for training. We are planning to go over for a day to look at equipment. I would like to take Trustee Rauck with us.
- Report for Mr. Bowshier on response time to Young Rd. & Zuber Rd.
- Met with Chuck Boso, Bill Vedra, Mike Lilly, and Trustee Rauck to work on meeting and other issues with the City of Grove City and Jackson Township Fire Department.

- **SWACO Public Meeting - Summary** Meeting was poorly advertised by SWACO with many residents receiving notice the day of the meeting. Overwhelming opposition by residents to close Young Road. Copies of emails received from residents previously distributed.
- **White Road** Revised schedule has Kwest returning on March 19th and work completed by April 20th. Have updated White Road residents about the schedule and coordinating the possibility of a ribbon cutting ceremony with FCEO/GC for the week of April 16th....see updated schedule attached.
- **Annual NPDES Report** Submitted annual report information to Franklin County Soil & Water on stormwater reporting for our NPDES permit.
- **Liberty Tire** Submitted reimbursement forms to ODNR for Liberty's 2010 recycling grant, we are holding \$120k from ODNR for Liberty. Submitted a letter supporting a 2012 grant application for Liberty in the amount of \$98k. Liberty Tire has also expressed interest in helping support the May Environmental Day and will be speaking at the Feb. 14 KGCB board meeting with the committee.
- **Environmental Day** Scheduled for Saturday May 5th, will have Ohio Mobile Shredding in place of Shred-It. Liberty Tire interested in helping support the event. Canned food donations accepted for Food Pantry and pet products for the newly created pet pantry.
- **Newsletter** Spring Newsletter target publication date is April 8th, requires final proof review and printing the week of March 26th with copies to DCS by April 3rd. Need input, ideas, articles, pictures submitted NOW....need a rough draft by March 9-16th.
- **Insurance Updates** Insurance Review Committee met on Feb. 21 to discuss medical, dental and vision renewals. Committee determined that staying with B&F and MedMutual is best for 2012 and will not have to complete FormFire applications for alternate quotes.
- **Promotion Process** Board interviews scheduled for MONDAY, MARCH 5th from 5pm to 9pm and again on WEDNESDAY, MARCH 7th from 7:30am to Noon. Will advertise Special Meeting for Executive Session. Allowing :30 minutes per candidate to interview with the Board.
- **FraCo Land Bank** New program announced by Commissioners for purchase of properties that are delinquent in taxes and vacant. Such properties could be rehabilitated, resold or demolished on a case-by-case basis. JT has 76 delinquencies, of which only 1 is a vacant home, 11 empty tracts and the remainder are in foreclosure, bankruptcy or have county approved re-payment plans in place.

- **FCE Exams** First FCE with new on-site Therapy Consultants was scheduled for Feb. 22nd process went well and employee returned to work after 2 hour performance.
- **BWC Safety Congress** March 27-29 at the Columbus Convention Center.
- **Soil & Water Tree Sale** Annual Tree and Fish sale starts now. Can order trees through March 30th and fish can be ordered through March 23.
- **SWACO Recycling Drop-Off** Reporting 3% recycling improvement over last year with more than 16,500 tons of recyclable materials collected at their drop off sites.
- **BWC Premium** Under the group retro rating program we enrolled in last year, our BWC premium due on May 1, 2012 is estimated at \$125,873 and will pay 45% of premium in May and the balance 55% in September.
- **JTFD Promotional Video** Requesting approval to develop a new promotional video about the JTFD to use for public presentations, new hire orientation, etc.
- **MORPC Transportation Plan** The 2012 Transportation Plan with MORPC will be available by February 29th. A draft plan is available for review on the MORPC webpage at <http://morpc.org/tplan> and includes future planning to widen and improve SR-665 from SR-104 to US-62 as well as I-71 south. Projects removed from the Plan due to lack of funding are widening improvements to SR-104 and US-62.
- **Ride-Along / Observers** Reviewing policies on ride-along visits and having civilians in township vehicles. Reviewing with OTARMA for liability recommendations. SWCS mentoring program has waivers in place for SWCS to assume liability for any students assigned to JT, including Student Government Day.
- **Township 2015** As Columbus celebrates its 200th anniversary this year, the settlement of JT officially started in 2015. Discussing with SWFCHS and VCB to see if there is any interest in planning some kind of event locally for the bicentennial of JT in 2015.
- **Chamber Map 2012-2013** GC Chamber is updating their business / community map (last one was 2009-2010) done by Hampton publishing. New map is being printed by NovoPrint, same company that did last year's business directory for the Chamber. Our Township space is the same as on the previous map \$995. Need Board's approval to reserve map space, PO to follow.

JACKSON TOWNSHIP, FRANKLIN COUNTY

Payment Voucher

Office Of		Payee		Charge	
JACKSON TOWNSHIP 3756 HOOVER RD. P O BOX 517 GROVE CITY, OH 43123		MEDICAL MUTUAL PO BOX 951922 CLEVELAND, OH 44193-0021		Number: 43-2012 Total: \$86,178.63 Date: 02/29/2012	
Purpose					

Quantity	Unit	Item Description	Unit Price	Subtotal
1.00		Medical Insurance	\$86,178.63	\$86,178.63

Account Code	Account Description	Type	PO / BC #	Amount
1000-110-221-0000	Medical/Hospitalization	PO Reg	31-2012	\$36,178.63
2111-220-221-0000	Medical/Hospitalization	PO Reg	31-2012	\$50,000.00

I HEREBY CERTIFY THAT MONEY TO PAY THE ABOVE BILLS IS IN THE TREASURY OR IS LEVIED AND IN PROCESS OF COLLECTION AND UNAPPROPRIATED TO OTHER PURPOSES.

Alma Bennett

Interview Schedule

Mon 3/5

1	LT. Bill Dolby	5:00 PM
2	Dana Stedtefeld	5:30 PM
3	Brian Wess	6:00 PM
4	Luke Smith	6:30 PM
5	Jason Burley	7:00 PM
6	Dan Miller	7:30 PM
7	Mike Aeh	8:00 PM
8	LT. Dan Reese	8:30 PM